

MEDICATION POLICY
USD 434
SANTA FE TRAIL SCHOOL DISTRICT

Medication (prescription and over-the-counter) may be administered as delegated by the district nurse under the following conditions:

Prescription Medication:

1. A written physician's order and signed parental consent are on file in the school health office. Physician's orders must include the medication name, dosage, schedule, anticipated number of days to be administered, reason for medication, and side effects of the medication. Prescription medication in the original, properly-labeled container may be substituted for the physician's written permission if the medication is to be given for two weeks or less.
2. All medication must be brought to school in the original container and be appropriately labeled by the pharmacy or physician, stating the name of the medication, the dosage, and the times to be administered. Two containers, one for home and one for school may be requested from a pharmacist.
3. Only oral administration of medication will be permitted, except in emergency situations. Administration of insulin may be monitored by delegated unlicensed assistive personnel. However, insulin injections may not be given by unlicensed personnel.
4. Any change in the type of medication, dosage, and/or time of administration must be accompanied by a written physician's order and parent/guardian permission.
5. All medications must be kept in a locked cabinet in the health office.
6. The building principal will have final authority to revoke medication privileges.
7. Permission for the supervision of prescription medications expires at the end of each school year.

Nonprescription Medication (over-the-counter):

Nonprescription medications include, but are not limited to Tylenol, Advil, cough drops, and Midol.

1. Written parental consent is on file in the school health office. Information that must be included in the consent includes medication name, dosage, schedule, anticipated number of days to be administered, reason for the medication, and side effects of the medication.
2. Nonprescription medications must be in the original container. Nonprescription medication will be administered per package directions on the label unless accompanied by a written doctor's order.
3. All medications must be kept in a locked cabinet in the health office.
4. The building principal will have final authority to revoke medication privileges.
5. Permission for the supervision of nonprescription medications expires at the end of each school year.

Self-Administration of asthma inhalers/epi-pens:

The self-administration of medication used for the treatment of anaphylactic reactions or asthma is permitted for students K-12 if the student meets the following requirements:

1. A written physician's order and parental consent are on file in the school health office. Written consent must include the name and purpose of the medication, the prescribed dosage, the conditions under which the medication is to be self-administered, any

additional special circumstances under which the medication is to be administered, and the length of time for which the medication is prescribed.

2. The written consent from the physician and parent or guardian will also show that the student has been instructed on self-administration of the medication and is authorized to do so in school.
3. The medication will be brought to school in the original container appropriately labeled by the pharmacy or physician, with the student's name, the medication name, dosage, and times to be administered. It is recommended that the pharmacy label be applied to the mouthpiece of the asthma inhalers rather than the box. This helps in the identification of inhalers that might be lost or misplaced.
4. The school district and its employees are not liable for any injury that may result from the self-administration of asthma inhalers or epi-pens.
5. The school district and its employees are not liable for lost or misplaced inhalers or epi-pens.
6. Permission for the self-administration of asthma inhalers and /or epi-pens expires at the end of each school year.