

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF EDUCATION MEETING
November 12, 2018**

1. Opening of Meeting

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, November 12, 2018 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287
Todd Peterson, Alternate Board representative, USD 420
Eric Ratzloff, Board representative, USD 421
Randy Boudeman, Board representative, USD 434
Pam Masters, Board representative, USD 454
Jamie Sowers, Board representative, USD 456
Dr. Kathy Mickelson, Director
Michele Luksa, Assistant Director
Laura Hogelin, Board Clerk

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda as presented. Motion was seconded by Randy Boudeman and it passed 6-0.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Financial Summary and Treasurer's Report
- C. Approval of Warrant Register/Payables
- D. Approval of Personnel Changes
- E. Approval of PDC Plans and Points
- F. Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as presented. Motion was seconded by Eric Ratzloff and it passed 6-0.

3. Financial Information/Discussion

A. Financial Reports

Board members reviewed the three year history report, revenue and expenditures for October and the budget summary of funds. Motion was made by Julie Spielman and seconded by Pam Masters to approve the financial reports as presented. Motion passed 6-0.

4. District Consultation

A. Overview of SPED Services

SPED services will be reviewed next month when all members are present.

B. SPP Indicator 11

Dr. Mickelson noted that all six districts were compliant on SPP Indicator 11.

C. IDEA File Review and Gifted File Review

Dr. Mickelson noted that all five of six districts that were scheduled by KSDE for monitoring IDEA student files were compliant. Gifted files for all six districts were reviewed and found to be compliant.

D. Approval to Sell Embosser

TLEC has a braille embosser that we no longer have a need for. We have the opportunity to sell this piece of equipment. Motion was made by Randy Boudeman and seconded by Todd Peterson to approve selling the embosser. Motion passed 6-0.

E. Update on AESOP

Last month the board approved the purchase of the AESOP program with the stipulation that the start-up and on-going annual costs would not exceed \$6,000. Dr. Mickelson reported that purchasing the program on our own will cost around \$10,000 however, if we work through Greenbush the cost will be \$2,500 for the initial training and set up fee, \$1,562 for the remainder of FY19 and \$3,125 for FY20. TLEC is still looking to implement this program in January.

5. Superintendent/Board Member Discussion Items

A. Interlocal Agreement

Dr. Mickelson reported that the superintendents elected to table this item for now. The board recommended that TLEC administration work with the superintendents to review and update any of the items that are an issue and not postpone it.

B. MOE

Superintendents were reminded to complete the district portion of the MOE report. TLEC would like to have this by November 30th. It needs to be finalized and submitted to KSDE by December 14th.

6. Executive Session

A. Matters Relating to Student Issues – Executive Session

- *Student issue*

Motion was made by Eric Ratzloff to go into executive session at 6:59 p.m. for a period of time not to exceed ten minutes for the purpose of discussing matters relating to actions adversely or favorably affecting a student(s). The meeting will resume in the board room at 7:09 p.m. Motion was seconded by Randy Boudeman and it passed 6-0. No action was taken.

B. Personnel - Executive Session

- *Phase 1 Certified Evaluations*
- *Open Positions*

Motion was made by Eric Ratzloff to go into executive session at 7:09 p.m. for a period of time not to exceed ten minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:19 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:19 p.m.

Motion was made by Eric Ratzloff to continue the executive session at 7:19 p.m. for a period of time not to exceed five minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at

7:24 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:24 p.m.

Motion was made by Eric Ratzloff to continue the executive session at 7:24 p.m. for a period of time not to exceed three minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:27 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:27 p.m. No action was taken.

C. Negotiations - Executive Session

- *Update on status of negotiations*

Motion was made by Eric Ratzloff to go into executive session at 7:28 p.m. for a period of time not to exceed fifteen minutes for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:43 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:43 p.m.

Action taken:

Motion was made by Eric Ratzloff and seconded by Randy Boudeman to approve the 2018-19 certified salary schedule and Negotiated Agreement contingent upon ratification by the teachers. Motion passed 6-0.

Adjournment

Eric Ratzloff made the motion to adjourn the meeting at 7:50 p.m. Motion was seconded by Randy Boudeman and it passed 6-0. The next regular board meeting will be held **Monday, December 10, 2018, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin, Board Clerk

_____ Approved

____X_____ Unapproved 11-12-18

