**Greenbush Virtual School in Partnership with**

**Santa Fe Trail High School**

A Guide for Success in Virtual Learning at SFT:

1. In order to become a virtual school student at SFT, you must meet the following criteria:

* Must reside within the USD 434 school district boundaries (And/or)
* Must be a student in USD 434.

2. Notify the high school office of this desire and then schedule a face-to-face meeting with a counselor and administrator.

3. In the meeting with the counselor and administrator, the following will occur:

* A review of the high school transcript to determine what classes are needed
* Each student will be enrolled in 7 classes
* An enrollment form with contact information will be filled out
* An enrollment fee will be assessed
* A review of the student’s immunization records will occur too:
  + There will be times that the student will have to attend SFT.
    - Orientation Day—Prior to September 20 (Time--All School Day)
    - Follow-up Day—September 23 (Time--All School Day)
    - Cumulative exam dates to complete each class (Time--As long as it takes to complete the exam)

4. The virtual school will be using the same 2013-14 school calendar as the USD 434 BOE approved calendar.

5. The Relative Grade will be the grade earned for the student on their transcript each semester.

6. Edgenuity, formerly known as e2020, will be the education tool used for USD 434.

7. USD 434 will loan a laptop computer to all virtual school students upon request.

8. Greenbush will be providing the on-line teacher assistance. SFTHS will issue the high school credit. In order to earn a diploma, the student must meet the USD 434 BOE approved graduation requirements.

**EDGENUITY**

What each parent needs to know:

* [www.education2020.com](http://www.education2020.com)
* The log-in and password will be provided to you from SFT.
* Each parent will be signed up to the Parent Portal from the website. This will give you weekly updates on the progress of your child. The school will need your email address to do this. This is a great feature to keep close contact with your child’s progress automatically.
* Grade sheet—Our experience at SFT has shown us the grading sheet that Edgenity uses can be confusing. We have included a sample form that should help explain how things are graded. If this does not help, please contact the office and we will try to assist you with the matter.