

**THREE LAKES EDUCATIONAL COOPERATIVE  
BOARD OF EDUCATION MEETING  
September 16, 2013**

**Call to Order**

President Zac Anshutz called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. Monday, September 16, 2013. The following individuals were present:

*BOARD MEMBERS:*

Zac Anshutz  
Scott McCollom  
Billie McClure  
Lynda Farwell  
Ray Lauber

*OTHERS:*

Dr. Kathy Mickelson  
Laura Hogelin

Board member Daniel Arnett was absent.

**Approval of Agenda**

Motion was made by Zac Anshutz and seconded by Billie McClure to approve the agenda as amended. Motion passed 5-0.

**Approval of Consent Agenda**

Lynda Farwell made the motion to approve the consent agenda as follows:

- Approval of Minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers
- Approval of PDC Plans and Points

Motion was seconded by Ray Lauber and it passed 5-0.

**DISTRICT CONSULTATION**

**Rescind all organizational policy actions made during July 2012 and adopt all amended and current written policies and handbooks for the 2013-14 school year (Approval)**

This was an agenda item tabled in July to allow time to include the new KASB recommended policies. The delay also allowed board members the opportunity to review policies and handbooks prior to approving. Motion was made by Zac Anshutz and seconded by Scott McCollom to adopt all amended and current written policies and handbooks for the 2013-14. Motion passed 5-0.

### **2012-13 SPED Personnel (Informational)**

Included in the packet was a list of all current TLEC personnel for each district.

Dr. Mickelson noted that fifteen high needs students have moved in this year. Superintendents have approved hiring additional paraeducators to meet the needs of these students.

### **Administrative Meeting Follow-Up – (Informational)**

The annual administrator's meeting was held on September 11th. Elementary principals met in the morning and middle school/high school principals met in the afternoon. A variety of topics were reviewed and discussed. Lunch was catered by USD 434.

### **2012-13 Audit Report – Jim Long (Informational)**

Jim Long, CPA, addressed the board concerning the year end June 30, 2013, audit report. Mr. Long presented a favorable report with no noted violations or exceptions.

(Mr. Long arrived at 6:45 p.m. and left the meeting at 6:55 p.m.)

### **Superintendent/Board Member Discussion Items**

- *Mitigation Plan (SAC)*  
Dr. Mickelson will complete and submit a multi-hazard mitigation plan. TLEC does not have a safe room and will travel to USD 421 if a need arises.  
Building security needs were discussed.
- *Student Issues (SAC)*
- *Jones Trust Fund Evaluation Document (SAC)*
- *Discussion of Chapter 4 "Transforming Special Education" (SAC)*

### **Matters Relating to Student Issues – Executive Session**

Motion was made by Zac Anshutz and seconded by Ray Lauber to enter executive session for a period of fifteen minutes beginning at 7:03 p.m. for the purpose of discussing matters affecting a student(s). Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. Motion passed 5-0. The meeting returned to open session at 7:18 p.m. No action was taken.

### **Personnel – Executive Session**

Motion was made by Zac Anshutz and seconded by Billie McClure to enter executive session for a period of five minutes beginning at 7:18 p.m. for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy

interests of the individual(s) to be discussed. Motion passed 5-0. The meeting returned to open session at 7:23 p.m. Motion was made by Zac Anshutz and seconded by Billie McClure to continue the executive session an additional five minutes beginning at 7:23 p.m. for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. Motion passed 5-0. The meeting returned to open session at 7:28 p.m. No action was taken.

**Negotiations – Executive Session**

There was no executive session held for negotiations.

**Adjournment**

Ray Lauber made the motion to adjourn the meeting at 7:30 p.m. Motion was seconded by Lynda Farwell and it passed 5-0. The next regular board meeting will be held **Monday, October 21, 2013, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

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Laura Hogelin, Clerk

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