

4.3 Establishments

Official Fund Depositories for the District First Security Bank -Primary Depository

Official Newspaper Osage County Herald-Chronicle

Mileage Rate Official rate used by the State of Kansas \$0.56

<u>Petty Cash Funds</u>	Santa Fe Trail High School	\$1,750
	Carbondale Attendance Center	\$1,000
	Overbrook Attendance Center	\$1,000
	Scranton Attendance Center	\$1,000
	District Administrative Center	\$1,500

Authorized Signatures for Petty Cash Funds & Activity Funds

Santa Fe Trail High School	Patrick Graham, Keith Johnson, Diana Hulings
Carbondale Attendance Center	Michael Flax, Kristy Hamit, Theresa Courtwright
Overbrook Attendance Center	David Fernkopf, Mary Lang
Scranton Attendance Center	Jennifer Hanni, Carol Hager
District Administrative Center	Cyndi Shively, Shellie Priddy, Amy Hill

Bank Signatures - Board of Education President (Named at the meeting); Amy Hill, Clerk; Shellie Priddy, Treasurer

Disposal of Surplus Property - Authorize the superintendent of schools the authority to dispose of district surplus property.

Early Payment of Bills - Authorize the early payment of bills as provided in K.S.A. 12-105(b).

Investment of Idle Funds - Authorize the investment of all district idle funds by the district treasurer in consultation with the superintendent as approved by the board of education.

Interest Deposits - Authorize the superintendent of schools to deposit earned interest on district funds in any special fund as needed and approved by the board of education.

Professional Development - Authorize board members and the superintendent of schools to travel to seminars, workshops, conferences, and national conferences as per board policy. All other travel for district employees shall be approved by the superintendent of schools as per board policy.

Copy Request of Records - Establish the cost to reproduce district records and materials at .10 per copy