

September 2, 2014

David Fernkopf  
Principal, OAC  
Santa Fe Trail USD #434  
Overbrook, KS 66524

Dear Mr. Fernkopf,

Please accept this letter as formal notification of my resignation from the Para-educator position at Overbrook Elementary School. Two-weeks notice was given on September 2, 2014.

I appreciate the opportunity you provided me, and please let me know if I can provide any assistance during this transition.

Sincerely,

A handwritten signature in cursive script, reading "Tara M. Hollar".

Tara M. Hollar