

To: Dr. Steve Pegram, Superintendent  
From: Mr. Michael Flax, Principal  
Date: 6 February 2015  
Re: BOE Report

The following is a report of the activities and events at the Carbondale Attendance Center and Santa Fe Trail Junior High from January and leading into February.

Professional Reviews – Last week Kristy Hamit and I met with every teacher regarding their mid-year goal reviews. This is a part of the McREL Evaluation System. Every teacher was to submit professional goals at the beginning of the year, with a review of those goals to be done at mid-year and at the end of the year. Most of these conferences last just 30 minutes. The discussion centers on the chosen goals, but there is lots of dialog about general teaching practices, philosophy, and professionalism as well. Each of these meetings is a chance to become more familiar with the thoughts and beliefs of the teachers, something that we are taking advantage of now. That is one of the better aspects of the McREL system. The evaluation tool and process facilitate these kinds of discussions between the administrator and the teachers, which in previous evaluation systems was not done.

Activities Update – The boys' basketball season is in the last stretch, with four games remaining. The new league has us playing all the games at one site, with four games per night. Therefore, we are not using the SAC gym for games, with one possible exception. All the games are played at CAC. Starting time is 4:00 for all away games and 4:15 for all games held here. The seventh grade teams have struggled, with the A team having 0 wins and the B team winning for the first time last night. The eighth grade teams are competing in most of their games, with both teams having earned five wins so far. The A teams for both grade levels are participating in an annual classic this weekend. The seventh grade team will play two games at Mill Creek Valley, and the eighth grade team will be at Washburn Rural Middle School on Saturday. Those games begin at 9:00. Quiz Bowl competition is about to begin. The two teams are practicing over their lunch hours three days a week. The first competition is on February 26 here at CAC. The teams have four meets in the month of March. At this time 17-20 students are participating in seventh grade, which is coached by Mrs. Tina McIver. The eighth grade has a range of 16-20 students practicing. They are under the guidance of Mrs. Pat Lira.

Eighth Grade Fundraiser – The eighth grade class will be kicking off their annual spring fundraiser this month. They have utilized the services of Red Wheel in managing a food item sale in the past and are continuing that this year. The kickoff for the event will be on Friday, February 20 with an assembly in the gym during activity period. They will sell for two weeks, with the cut-off date of March 6. Food items will be delivered to school on Wednesday, March 25. Mrs. Kayla Chiddix, eighth grade class sponsor, will be sending out information to parents as we get closer to kickoff. The eighth grade class uses this money for their Worlds of Fun trip and the recognition ceremony at the end of the year.

Discipline Report – After five weeks back at school we have seen a decline in the number of office referrals. This is a normal occurrence, but as we approach late winter and Spring Break we always see an increase. Thus this report will probably be more positive than the March report. There have been thirteen office referrals, with all but one of those resulting in after-school detention. The other incident resulted in an out-of-school suspension. We have had a number of parent meetings between teachers and parents, a few of which I have been involved at the request of either the parents or the teacher. Most of those have been resolved at the building level.

Parent-Teacher Conferences - We are in preparation and training for the upcoming parent-teacher conferences for seventh and eighth grade students. Coordination of high school enrollment and information packets is taking place, and the counselors from both buildings have been extremely busy with this activity. I will be modeling a conference for an eighth grade student for the teachers who will be doing those conferences, and do the same for a seventh grade student for those teachers. Those trainings will be held next week. Following that the teachers will be meeting with the parents of the students to whom they have been assigned by me. We are hopeful that these will all be done before Spring Break.

Report submitted by Michael Flax  
Friday, February 6, 2015