

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
March 23, 2015**

Call to Order

Vice-President Daniel Arnett called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. on Monday, March 23, 2015. The following individuals were present:

Daniel Arnett	Dr. Kathy Mickelson
Cindy Cook	Dr. Ann Fritz
Dana Mentzer	Laura Hogelin
Brandi Shaffer	
Scott McCollom	

Lynda Farwell was absent.

Approval of Agenda

Motion was made by Dana Mentzer and seconded by Cindy Cook to approve the agenda with the additions as presented. Motion passed 5-0.

Approval of Consent Agenda

Cindy Cook made the motion to approve the consent agenda as follows:

- Approval of Minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers/Decrease in Time/Increase in Time
- Approval of PDC Plans and Points

Motion was seconded by Brandi Shaffer and it passed 5-0.

DISTRICT CONSULTATION

Motor Camp Proposal

In the past, TLEC has hosted a two week summer motor camp consisting of therapeutic horseback riding and karate camp. A printout of this year's proposal was included in the packet. Last year the approximate cost was \$3,000. Superintendents were in favor of retaining this program. Motion was made by Cindy Cook and seconded by Daniel Arnett to approve the 2015 Motor Camp. Motion passed 5-0

Superintendent/Board Discussion Items

- *Teacher Mentor Program (SAC)*

The state is requiring all districts to have an approved teacher mentor program in place. Greenbush is offering two plan options to choose from. The first option includes mentor training and online access to modules and tools with the district providing their own qualified mentors. The second option would include mentors provided by Greenbush. Dr. Mickelson would prefer to choose mentors from among TLEC staff.

- *Defensive Driving Instructor (SAC)*

Currently, Dee Attkisson provides defensive driving instruction classes for district transportation personnel. It is now time to renew her certification. Superintendents recommended paying for this training and continuing the current practice of retaining Dee Attkisson as a defensive driving instructor.

- *Insurance (SAC)*

Dr. Mickelson reviewed the latest health insurance information with the board. Superintendent consensus was to proceed with the most affordable options. Dr. Mickelson will continue to provide monthly insurance updates.

- *Online Timecard Program (SAC)*

In an effort to use personnel time more efficiently, TLEC is considering the purchase of an on-line timecard program from DataTeam. Dr. Mickelson will continue to explore this alternative.

- *PDP Toolbox (SAC)*

Dr. Mickelson noted that TLEC is looking into purchasing PDP Toolbox through Greenbush next year for online recordkeeping of professional development activities and points. The majority of the districts use this Greenbush resource and are happy with it.

- *Caseloads (SAC)*

Dr. Mickelson is monitoring caseload numbers for 2015-16 to help with staffing decisions for next year.

Matters Relating to Student Issues – Executive Session

No executive session was held.

Personnel – Executive Session

- *Phase 3 Certified Evaluations*

Motion was made by Scott McCollom and seconded by Daniel Arnett to enter executive session with board and TLEC administration present for a period of twenty minutes beginning at 6:55 p.m. for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. Motion passed 5-0. The meeting returned to open session at 7:15 p.m. No action was taken.

Negotiations – Executive Session

No executive session was held.

Adjournment

Scott McCollom made the motion to adjourn the meeting at 7:15 p.m. Motion was seconded by Cindy Cook and it passed 5-0. The next regular board meeting will be held **Monday, April 20, 2015, at 6:30 P.M. at the Three Lakes Cooperative office in Lyndon.**

Laura Hogelin, Clerk

_____ Approved

___X___ Unapproved 03-23-15