

**THREE LAKES EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS MEETING  
June 15, 2015**

The board met for dinner at 6:00 p.m. prior to the board meeting. No official business was discussed.

**Call To Order**

Lynda Farwell called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. Monday, June 15, 2015. The following individuals were present:

*BOARD MEMBERS:*

Daniel Arnett  
Cindy Cook  
Lynda Farwell  
Dana Mentzer  
Brandi Shaffer  
Scott McCollom

*OTHERS:*

Dr. Kathy Mickelson  
Dr. Ann Fritz  
Laura Hogelin

**Approval of Agenda**

Motion was made by Lynda Farwell and seconded by Scott McCollom to approve the agenda with additions as presented. Motion passed 6-0.

**Approval of Consent Agenda**

Lynda Farwell made the motion to approve the consent agenda as follows:

- Approval of Minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers/Increase in Time/Decrease in Time
- Approval of PDC Plans and Points

Motion was seconded by Daniel Arnett and it passed 6-0.

**DISTRICT CONSULTATION**

**Indicators 9 &10 – Disproportionate Representation**

All districts were found to be compliant regarding KSDE SPP Indicators 9 and 10.

### **Destruction of Records**

Due to storage space limitations, the coop annually destroys outdated financial records with board approval. A listing of the financial records to be destroyed was included in the packet. Motion was made by Lynda Farwell and seconded by Dana Mentzer to approve the destruction of financial records as listed. Motion passed 6-0.

### **2015-16 TLEC Calendar**

Dr. Mickelson requested that the board approve the 2015-16 TLEC calendar which is a compilation of the six district calendars with coop inservice days noted. Motion was made by Cindy Cook and seconded by Daniel Arnett to approve the 2015-16 TLEC calendar as presented. Motion passed 6-0.

### **Summer ESY and Workshops**

Dr. Mickelson reviewed the Extended School Year program and summer workshops with the board.

### **Project Based Learning at BMS**

Dr. Mickelson told about a project-based learning example at Burlingame Middle School. An area between school buildings was converted into a perennial garden with benches for sitting by a teacher and her students. A picture of the finished project was shared.

### **Superintendents/Board Member Discussion Items**

#### *SFT Facility*

Superintendents discussed the pros and cons of relocating TLEC offices and programs to the Scranton Attendance Center. While this idea is still in the exploring and discussion stage, the general consensus was to move the 18-21 program first and perhaps the office if the building sold.

#### *Insurance*

All paraeducators were sent letters regarding health insurance for 2015-16. During the six month look back period, those working the required 780 hours were asked to complete either a health survey if they wanted insurance or sign a waiver if they declined. Of the twenty-six paras who qualified, thirteen returned a health survey and thirteen returned a waiver. 104 paras did not work the required number of hours and they were sent a letter of explanation. The fiscal note will be approximately \$65,000 with our current BCBS plan.

#### *Review of Final State Aid*

Dr. Mickelson reviewed the final June state aid figures with the board. Categorical Aid was increased by \$20.00 per certified FTE and \$8.00 per classified FTE however due to decreased overall FTE was actually \$49,828 less than budgeted. Medicaid Replacement Aid was \$17,084 more than budgeted and Transportation Aid was \$18,168 less than budgeted.

**Matters Relating to Student Issues – Executive Session**

No executive session was held for student issues.

**Personnel – Executive Session**

Motion was made by Lynda Farwell to enter executive session for a period of five minutes beginning at 7:13 p.m. for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. Motion was seconded by Cindy Cook and it passed 6-0. The meeting returned to open session at 7:18 p.m. Motion was made by Lynda Farwell and seconded by Cindy Cook to extend the executive session an additional two minutes beginning at 7:18 p.m. for the purpose of continued discussion of personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individuals to be discussed. Motion passed 6-0. The meeting returned to open session at 7:20 p.m. No action was taken.

**Negotiations – Executive Session**

Daniel Arnett made the motion to enter executive session for a period of ten minutes beginning at 7:24 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative’s right to the confidentiality of its negotiating position and the public’s interest. Motion was seconded by Cindy Cook and it passed 6-0. The meeting returned to open session at 7:34 p.m. Daniel Arnett made the motion to extend the executive session an additional five minutes beginning at 7:34 p.m. for the purpose of continued discussion of matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative’s right to the confidentiality of its negotiating position and the public’s interest. Motion was seconded by Cindy Cook and it passed 6-0. The meeting returned to open session at 7:39 p.m. No action was taken.

**Adjournment**

Cindy Cook made the motion to adjourn the meeting at 7:43 p.m. Motion was seconded by Daniel Arnett and it passed 6-0. The next regular board meeting will be held **Monday, July 20, 2015, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

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Laura Hogelin, Clerk

\_\_\_\_\_ Approved

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