

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
September 21, 2015**

Call to Order

President Cindy Cook called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. Monday, September 21, 2015. The following individuals were present:

BOARD MEMBERS:

Ryan Sink
Cindy Cook
Eric Ratzloff
Randy Boudeman
Jamie Sowers

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Ryan Vaughn
Laura Hogelin
Jim Long, CPA

Board member Brandi Shaffer was absent.

Approval of Agenda

Motion was made by Cindy Cook and seconded by Randy Boudeman to approve the agenda as amended. Motion passed 5-0.

Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as follows:

- Approval of Minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers/Decrease in Time/Increase in Time
- Approval of PDC Plans and Points

Motion was seconded by Cindy Cook and it passed 5-0.

DISTRICT CONSULTATION

2014-15 Audit Report (Informational)

Jim Long, CPA, addressed the board concerning the year end June 30, 2015, audit report. Mr. Long presented a favorable report with no noted violations or exceptions.

(Mr. Long left the meeting at 6:55 p.m.)

Mission Valley Project Plus Contract (Approval)

Project Plus is a program located in Topeka which is instituted and maintained by Greenbush for students with unique needs that cannot be met in the regular classroom setting. There are a limited number of "slots" and a slot must be purchased prior to enrollment. If available, a slot may be purchased directly from Greenbush or from another entity that is not using their slot. This year, with board approval, TLEC has signed a contract and will purchase a slot from Mission Valley. Dr. Mickelson noted that it is possible we will need to purchase one more slot for this year. Motion was made by Ryan Sink and seconded by Cindy Cook to approve the contract with Mission Valley for the purchase of one slot at Project Stay. Motion passed 5-0.

IDEA/Part B Assurances (Approval)

The application for VI-B federal funds requires the TLEC board to approve assurances that TLEC meets all eligibility criteria as established in Part B of the Individuals with Disabilities Education Act. Motion was made by Eric Ratzloff and second by Ryan Sink to approve IDEA VI-B assurances. Motion passed 5-0.

Out of State Conference Request (Approval)

Dr. Fritz has requested time off to attend the National Mental Health Conference in New Orleans in November. As Board President for the Mental Health Center of East Central Kansas, they will cover her expenses for this conference. Because some of this conference will address student needs, Dr. Mickelson has agreed to allow one day of professional leave to be used. The remaining leave will be counted as discretionary leave. Cindy Cook made the motion to allow Dr. Fritz time off to attend the conference. Motion was seconded by Randy Boudeman and it passed 5-0.

Superintendent/Board Member Discussion Items

Dr. Mickelson reported that some of the topics superintendents discussed were:

- *EO360 Preparing for Emergencies – SAC*

Dr. Mickelson polled the superintendents to see if they planned to send any staff members to the 3-day course for teachers hosted by The Emergency Management Institute titled "Preparing for Emergencies." Superintendents indicated they did not plan to send anyone to this training as most of their district needs were being met working with local law enforcement.

- *KPERS – WAR Certified and Classified Staff – SAC*

Dr. Mickelson noted that currently, TLEC certified staff who are working after retirement pay the KPERS penalty. Dr. Mickelson

asked superintendents what they were doing regarding retired classified staff. Superintendents advised Dr. Mickelson to check with KPERS to see if classified staff who have retired from another district are required to pay a penalty when hired by TLEC.

- *ESI Documentation and Process – SAC*

Dr. Mickelson noted that Laura Jurgensen, KSDE Legal Counsel, will review ESI (Emergency Safety Intervention) information with the principals at the annual Administrator Meeting on September 23rd.

- *Health Insurance – SAC*

Superintendents discussed forming a group consisting of the six districts and TLEC to secure bids for health insurance in the future. They also discussed KASB and Greenbush health insurance plans. The possibility of setting a dollar limit on the contribution amount verses purchasing a single, low option plan was debated by the board.

- *Preschool Number and Inclusive Practices*

While not a component of school funding this year, preschool enrollment numbers will be provided to the districts.

Dr. Mickelson reported that federal funds may be available for highly inclusive early childhood programs.

- *October 12th LETRS Training*

TLEC will host LETRS training for certified elementary staff on October 12th. This is the third of five LETRS trainings.

Matters Relating to Student Issues – Executive Session

No executive session was held for student issues.

Personnel – Executive Session

No executive session was held for personnel

Negotiations – Executive Session

Motion was made by Cindy Cook and seconded by Eric Ratzloff to enter executive session for a period of ten minutes beginning at 7:15 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 5-0. The meeting returned to open session at 7:25 p.m. Motion was made by Cindy Cook and seconded by Eric Ratzloff to extend the executive session an additional five minutes beginning at 7:25 p.m. for matters relating to employer-

employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 5-0. The meeting returned to open session at 7:30 p.m. Motion was made by Cindy Cook and seconded by Eric Ratzloff to extend the executive session an additional five minutes beginning at 7:30 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 5-0. The meeting returned to open session at 7:35 p.m. Motion was made by Cindy Cook and seconded by Eric Ratzloff to extend the executive session an additional five minutes beginning at 7:35 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 5-0. The meeting returned to open session at 7:40 p.m. Eric Ratzloff made the following motion:

Approval of the 2015-16 negotiated agreement as presented contingent upon ratification by certified staff.

The addition of ten cents to the base of the classified salary schedule plus step and movement.

Raises in the amount of thirty-five cents per hour for the Technology Support Specialist and Board Clerk.

Motion was seconded by Randy Boudeman and it passed 5-0.

Adjournment

Eric Ratzloff made the motion to adjourn the meeting at 7:55 p.m. Motion was seconded by Ryan Sink and it passed 5-0. The next regular board meeting will be held **Monday, October 19, 2015, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin, Clerk

_____ Approved

___X___ Unapproved 9-21-15