

Santa Fe Trail USD 434 Administrator Evaluation

Name:

Position:

I. LEADERSHIP CHARACTERISTICS Unsatis-
factory Fair Good Excel.
(Willingness to make decisions and accept responsibility; forcefulness; ability to effect
desirable change; enthusiasm and initiative shown in work)

Comments:

II. SUCCESS IN PROBLEM SOLVING
(Judgment, logical thinking, creativity, imagination)

Comments:

III. PROFESSIONAL KNOWLEDGE AND UNDERSTANDING
(Keeps current on educational trends)

Comments:

IV. SUCCESS IN SUPERVISION
(Evaluating and improving building administration; developing a strong instructional program)

Comments:

V. ABILITY TO BUILD MORALE Unsatis-
factory Fair Good Excel.
(Democratic in interpersonal relations; delegates; listens to others' point of view)

Comments:

VI. RELATIONS WITH COLLEAGUES

(Professional ethics)

Comments:

VII. RELATIONS WITH COMMUNITY

Comments:

VIII. RELATIONS WITH STUDENTS

Comments:

IX. ATTENTION TO DETAIL AND ROUTINE

(Aware of use of district facilities, services, reports, orders)

EVALUATION SUMMARY

Areas of strength:

Areas in Need of Improvement:

Summary Comments:

Evaluatee's Response:

Signed: _____
Administrator

Date

Signed: _____
Superintendent

Date