

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
February 15, 2016**

Call To Order

President Cindy Cook called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. on Monday, February 15, 2016. The following individuals were present:

Ryan Sick	Dr. Kathy Mickelson
Cindy Cook	Ryan Vaughn
Eric Ratzloff	Michele Luksa
Randy Boudeman	Laura Hogelin
Brandi Shaffer	
Jamie Sowers	

Approval of Agenda

Motion was made by Cindy Cook and seconded by Brandi Shaffer to approve the agenda as amended. Motion passed 6-0.

Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as follows:

- Approval of Minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers/Decrease/Increase in Time
- Approval of PDC Plans and Points

Motion was seconded by Jamie Sowers and it passed 6-0.

DISTRICT CONSULTATION

Banking Update

Dr. Mickelson reported that safeguards are now in place both at the bank and at TLEC to ensure payroll direct deposits have been processed each month. All overdraft or transfer fees have been reimbursed by the bank.

SFT DAC Rental

The SFT board has approved the reorganization proposal for their district therefore, the DAC is now available to rent. Dr. Mickelson assured board members that utilizing the DAC to house TLEC programs will not have any negative impact to the programs. Randy Boudeman made the motion

to enter into a rental agreement for the DAC building with USD 434. Motion was seconded by Cindy Cook and it passed 6-0.

TLEC West Building and Contents

Dr. Mickelson requested board approval to liquidate outdated/recyclable supplies and materials currently stored at TLEC West. Cindy Cook made the motion to approve liquidation of the materials as proposed. Motion was seconded by Ryan Sink and it passed 6-0.

Staff Donation of Sick Leave Days

A certified staff member has asked to donate sick leave days to a colleague. TLEC does not have a policy regarding this. Dr. Mickelson has checked with KASB and they recommended language be added to the sick leave bank which would address this issue however this would need to be part of negotiations. Superintendents suggested the process begin with the staff member first contacting the teachers association to determine if they want it as one of their permissibly negotiable items. Dr. Mickelson recommended tabling this item for now and pursuing additional fact finding.

Superintendent/Board Member Discussion Items

- *March Meeting Date - SAC*
- *Universal Evaluation Document – SAC*
- *Classified Evaluation Documents – SAC*

Superintendents agreed to meet on Monday, March 21st at 10:00 a.m. since the March SAC meeting will fall during spring break.

After reviewing various certified evaluation documents, it was determined that each district will select something that best meets the needs of their district rather than adopt a universal evaluation document. According to Bill Bagshaw at KSDE, TLEC can develop a separate evaluation document for SPED staff that allows for input from the building principal.

Cheryl Cook, USD 421 had requested information from colleagues on how they handle classified staff evaluations. Because classified staff are “at will” employees, most districts do not evaluate them.

Matters Relating to Student Issues – Executive Session

No executive session was held.

Personnel – Executive Session

- Phase II Certified evaluations
- Director’s evaluation

Cindy Cook made the motion to enter executive session for a period of twenty minutes beginning at 6:53 p.m. for the purpose of discussing personnel issues related to non-elected personnel. Motion was seconded by Randy Boudeman and it passed 6-0. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. Dr. Mickelson, Michele Luksa and Ryan Vaughn left the executive session at 6:58 p.m. Dr. Mickelson re-entered the executive session at 7:00 p.m. The meeting returned to open session at 7:13 p.m. No action was taken.

Negotiations – Executive Session

No executive session was held. A KASB handout, *Negotiations Basics* was distributed and reviewed. Dr. Mickelson plans to send this information to the teachers also. Next month the board negotiating team will be selected as well as, items to negotiate.

Adjournment

Jamie Sowers made the motion to adjourn the meeting at 7:30 p.m. Motion was seconded by Cindy Cook and it passed 6-0. The next regular board meeting will be held **Monday, March 21, 2016, at 6:30 P.M. at the Three Lakes Cooperative office in Lyndon.**

Laura Hogelin, Clerk

_____ Approved

___X___ Unapproved 02-15-16