

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
August 15, 2016**

Call to Order

President Randy Boudeman called to order the regular board meeting of Three Lakes Educational Cooperative at 6:30 p.m. Monday, August 15, 2016. The following individuals were present:

BOARD MEMBERS:

Ryan Sink
Todd Peterson
Eric Ratzloff
Randy Boudeman
Brandi Shaffer
Jamie Sowers

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dr. Ryan Vaughn
Laura Hogelin

(Jamie Sowers arrived at 6:35)

Approval of Agenda

Motion was made by Eric Ratzloff to approve the agenda with additions as noted. Motion was seconded by Todd Peterson and it passed 5-0.

Approval of Consent Agenda

Eric Ratzloff made the motion approve the consent agenda as follows:

- Approval of minutes
- Approval of Financial Summary and Treasurer's Report
- Approval of Warrant Register – Payables
- Approval of Resignations
- Approval of Terminations
- Approval of New Personnel
- Approval of Transfers/Decrease in Time/Increase in Time
- Approval of PDC Plans and Points

Motion was seconded by Todd Peterson and it passed 5-0.

DISTRICT CONSULTATION

KSDE File Review IDEA and Gifted

TLEC will conduct an IDEA and Gifted IEP file review at SFT this year. The original due date was August 31st but this date has been extended with an unknown new date at this time. Sixteen files will be reviewed.

ESI Update on Information in Handbooks/Website

Updated ESI information to be included in handbooks and on district websites was shared with the superintendents. All TLEC staff were given this information at the beginning of the year inservice.

Indicator 9 & 10 Disproportionate Representation

All districts were found to be compliant on Indicator 9 & 10 – Disproportionate Representation.

Additional Teacher at WFEW

Because of increased caseloads during enrollment, an additional teacher has been hired for WFEW. This teacher will be working under a waiver from KSDE as she works toward SPED certification.

Adopt 2016-17 Budget

A condensed version of the 2016-17 TLEC budget was distributed and reviewed with the board. The Interlocal Agreement recommends a 10% carryover be maintained therefore, a 5th assessment could be required in June. Motion was made by Eric Ratzloff and seconded by Ryan Sink to approve the 2016-17 TLEC budget as presented. Motion passed 6-0.

Dr. Mickelson noted changes to Medicaid procedures. The physician's script must be signed and dated prior to the initiation of any services. In the past, backdating was allowed. Dr. Mickelson stated she would be advertising for a Medicaid clerk.

Funding options for Part C (Infant/Toddler) services were discussed. Grant funds for this program continue to be reduced.

Contract for VI Services with Flint Hills SPED Coop

TLEC employs an instructor for visually impaired students. Flint Hills SPED Coop (Emporia) has asked to contract with us for these services. Motion was made by Randy Boudeman and seconded by Jamie Sowers to approve the contract between TLEC and Flint Hills SPED Coop for VI services. Motion passed 6-0.

Superintendent/Board Member Discussion Items

Medicaid Changes

This item was discussed earlier in the meeting.

Years of Service

A handout was distributed showing the years of service awards that were presented at the beginning of the year inservice.

Memorandum of Understanding (districts with law enforcement)

Dr. Mickelson reported that superintendents briefly discussed memorandum of understanding regarding law enforcement. Most are waiting to see what KSDE recommends. TLEC will follow the policies established by the districts.

Transportation

Dr. Mickelson reported that superintendents had discussed the transportation of preschool students between sessions. They agreed to continue the discussion at the January SAC meeting. Every effort will be made to establish a universal policy for the 2017-18 school year. Until a universal policy has been agreed upon, those preschool paras who choose to drive will forfeit their duty-free lunch.

BOY Inservice

The beginning of the year inservice sessions were reviewed with the board.

Matters Relating to Student Issues – Executive Session

No executive session was held.

Personnel - Executive Session- As Required

No executive session was held.

Negotiations – Executive Session

- *Select tentative negotiation meeting dates and times*

Motion was made by Ryan Sink and seconded by Eric Ratzloff to enter executive session with administration present for a period of ten minutes beginning at 7:18 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 6-0. The meeting returned to open session at 7:28 p.m. Motion was made by Ryan Sink and seconded by Eric Ratzloff to extend the executive session with administration present for an additional ten minutes beginning at 7:28 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position. Motion passed 6-0. The meeting returned to open session at 7:38 p.m. Motion was made by Ryan Sink and seconded by Eric Ratzloff to enter executive session with administration present for a period of ten minutes beginning at 7:38 p.m. for matters relating to employer-employee negotiations. Justification of the executive session is to protect the

cooperative's right to the confidentiality of its negotiating position.
Motion passed 6-0. The meeting returned to open session at 7:48 p.m.
Potential negotiation meeting dates of September 20th at 6:30 p.m. and
September 27th at 6:30 p.m. were selected.

Adjournment

Jamie Sowers made the motion to adjourn the meeting at 7:50 p.m.
Motion was seconded by Eric Ratzloff and it passed 6-0. The next regular
board meeting will be held **Monday, September 19, 2016, at 6:30 P.M. at
the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin, Clerk

_____ Approved

____X____ Unapproved 08-15-16