On Sep 6, 2016, at 3:23 PM, Betsy Harlan < bharlan@usd434.us > wrote:

How do I need to do this? Send a letter to both of you or just tell you in this email. This is my last year.

Betsy Harlan 6th and 7th Science Carbondale Attendance Center 785-836-7188 bharlan@usd434.us