

Santa Fe Trail Attendance Center PTO  
 Regular Meeting  
 February 6th, 2018  
 Scranton Attendance Center  
 Commons

1. Call to Order/Greetings & Introductions/Ordering and Approval of Minutes - approved by Amy Huizenga and seconded by Jessica Barnes with revisions to 4.1.1 - request withdrawn after 3.1.3 discussion. 4.1.3 approved by Ashley Fawl not Emily Ramsdell.

2. Financial and Bills Payable Report - Jessica Barnes

2.1 Deposits and checks made this month

Register Name	Deposits	Withdraws	Balance
Starting Balance as of 12/1/17			\$23,099.00
Deposit Returned Check from Mixed Bags	\$79.00		
Donations from Mixed Bags	\$157.00		
Ella Huizenga (Babysitting)1058		\$15.00	
Ending Balance			\$23,320.00

2.2 Cash balance - \$23,320.00

2.3 Outstanding Bills - Jessica will check on the next statement to see if the Opaa! bill has been cashed. Emily will ask for a separate invoice for eggs from Opaa!

3. Funding Requests:

3.1.1 Lorle Bolt - Kindergarten - The kindergarten class will be requesting funding for a field trip to the Discovery Center and Topeka Zoo. We will have 72 students attending and 9 staff members. The zoo will help us address our science standards for living and nonliving things, life cycles, etc. The Discovery Center will teach the students a class that hits on science standards as well. We will leave at 8:20 and return about 2:40pm. Zoo Cost: 72 kids x 3.75 = 270  
 Discover Cost: 72 x 6.00 = 432 Total for kids: \$702 Zoo Cost Adults: 9 x 5.25 = 47.25  
 Discovery is 0. Total Cost: \$749.25 **Only requesting the \$5.00 per student and the 9 adult cost (72 x 5.00 = \$360 and adults 9 x 5.00 = \$45) total cost \$405 . Also, two busses approximately 55 miles round trip and 7 hours, (110 miles x \$.50 = \$55), (bus drivers - \$15 x 2 busses x 7 hours = \$210) Bussing cost \$265.** Amy Huizenga made motion for approval, seconded by Ashley Michealis to cover \$5.00 per student, full adult admission and bussing costs.

4. Fundraisers

4.1 Read-a-thon - February 12th - 24th

4.1.1 Teacher packets - into boxes on 2/7, take home letter goes home in bags on 2/9

4.1.2 Class incentives - not discussed

4.1.3 Author Visit - Wade Sisson - February 28th - CAC @ 8:30a & 10:00a; OAC @ 1:30p

4.1.4 Activities/treats - Goldfish cracker packs (one fish, two fish) & Cookies? Price from Gayla's Cookies is \$18/dozen for decorated. Amy Huizenga will ask para from OAC for a quote for cookies and cupcakes for 1,000.

## 5. Carnival

5.1 Silent Auction Requests - Would anyone like to chair a Carnival Committee? Julie Smith volunteered to organize silent auction items/baskets and request class donations for silent auction. Emily Ramsdell will request auction items from businesses.

5.2 Date/Time/Location - April 14th from 1-4pm @SAC

5.3 Items to purchase - Prizes & New games - Amy Huizenga made a motion to approve \$500 for new prizes and \$500 for new games, seconded by Jessica Barnes.

5.4 Activities - Balloon Lady, gymnastics, cake walk, other ideas - Emily will ask Dr. Fernkopf if his cousin is available for balloon animals and will contact the gymnastics group from last year. Amy will coordinate cake walk donation requests.

Meeting adjourned at 7:55pm

Next Regular PTO Meeting – March 6th, 2018, 6:30pm @ Overbrook Attendance Center