

Santa Fe Trail Attendance Center PTO
 Regular Meeting
 November 7th, 2017 -6:30pm
 Scranton Attendance Center/District Office
 Board Room

1. Call to Order/Greetings & Introductions/Ordering and Approval of Minutes **Prior minute approval 1st Approval, Ashley Michaelis; 2nd Approval, Jessica Barnes**

Welcome: **Jessica Barnes, Ashley Michaelis, Charles Barnes, Lorle Bolt, Amy Huizenga, Emily Ramsdell, and Ashley Fawl Kierra Lira (Child care)**

2. Financial and Bills Payable Report - Jessica Barnes

2.1 Deposits and checks made this month

Register Name	Deposits	Withdraws	Balance
Starting Balance as of 9/1/17			\$21,424.52
Interest	1.79		
Riley Suddarth		15.00	
Emily Ramsdell - Root Beer Social		32.96	
Lorle Bolt - Donors Choose- headphones		100.00	
Jeff Payne - shoes for students		250.00	
CAC - 6th grade field trip		415.00	
Ending Balance			\$20,615.09

2.2 Cash balance - \$20,615.09 **Total Withdraws \$812.96**

2.3 Outstanding Bills - CAC for Jewish Center - \$50; CAC for Emporia meals - \$350; Science Night supply cost for Shelly Robinson - \$233.82; Opa! salad and drinks - \$345; Emily Ramsdell FSN paper goods - \$26.25 **Additional withdraws November 7, 2017 \$231.65 for Amazon; Science Night**

3. Appreciation

3.1 National Educational Support Staff Recognition Week - November 13th - 17th

40 for OAC 50 CAC and 20 for SAC

3.2 Teacher/Staff Christmas Card/Gift **EST. 62 teachers @ \$25 total est: \$1,550**

4. Fundraisers

4.1 Fall Fundraiser - Mixed Bags - 10/9 - 11/14

4.1.1 Select date to enter orders **November 17 deadline to get bags before. Meet at 6:00 on November 15th Jessica Barnes House**

4.1.2 Select date and location to distribute orders **delivered to OAC, plan to distribute the week of 12/11 if they are in.**

4.2 Family Science Night and Pizza Fundraiser - November 1st

4.2.1 Sales/Expenses/Profit - \$520/\$621.25/(\$101.25)

4.2.2 Date for next year - November 7th, 2018

4.3 Read-a-thon - February 12th - 23rd, Read Across America Day - March 2nd

4.3.1 Author visits - Emily has reached out to 5 local authors to request pricing and availability

4.3.2 Activities - cookies instead of cupcakes, photo booth, author reading

5. OAC Playground update

\$25,000 BUDGET to update the playground committee started at OAC, funded by the district.

Next Regular PTO Meeting – December 5th @ Overbrook Attendance Center