



# **HALL PASS**

School Visitor Management

**Ending the Free Pass  
for Predators.**

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**HALL PASS VISITOR OVERVIEW****"ECISD Sex Offender Screening System Successful"**

E.C.I.S.D. is seeing a lot of success in keeping sex offenders away from district schools.

E.C.I.S.D. installed the Hall Pass Visitor Management System at all their campuses two months ago. Now, visitors have to swipe a drivers license when they show up on campus. The system then looks at international and state sex offender databases to see if the visitor is listed anywhere. If the visitor is listed, campus police and the school principal get an alert.

So far, E.C.I.S.D. has caught 4 sex offenders on campus because of the system. Big 2 has learned that those people were not allowed to see students they were trying to get in touch with and weren't listed on information cards the students' parents filled out at the start of the year.

HALL PASS was developed with one purpose in mind, to protect our most valuable resource, our children. The HALL PASS system is highly customizable and includes lifetime software upgrades. HALL PASS also screens specific school restricted lists to comply with custody care and court orders or flags visitors to meet with school staff. The check-in time takes less than a few seconds and schools can print daily, weekly, or annual reports of all visitors.

HALL PASS deploys a set of unique algorithms which not only check the presented name of the visitor, but screens all known alias information of individuals listed on the National Sex Offender Registry. This allows the system to trap offenders trying to enter the school using a known alias. HALL PASS will notify school officials in the event of an out of state offender, even if that offender has absconded from the state of compliance.

In addition to visitor screening and badges, HALL PASS deploys state of the art alert and monitoring features. These include instant email and text messaging notification of events and an "Instant Alarm" button on each screen. In the event of an imminent threat, the silent alarm feature allows school staff to notify District Police Officers silently without having to escalate volatile situations by visually picking up a telephone. The officer receives notification of the school location and any pertinent information the attendant inputs directly through the HALL PASS Instant Alarm.

**Features:****Web Based Software**

- ✓ Easy to use
- ✓ Always up to date
- ✓ No personal information remains on school PC
- ✓ Maintenance included
- ✓ No moving parts
- ✓ Windows XP, 7, 8, 10 compatible
- ✓ District level Management
- ✓ Up to date sex offender information including aliases
- ✓ Global restriction of unwanted individuals
- ✓ Instant Alarm
- ✓ Network any District PC

**Expandable**

- ✓ Criminal database searches
  - ✓ Employment Screening
  - ✓ Additional database searches
- "Quick Pass"**
- ✓ RFID technology
  - ✓ Key fob access
  - ✓ Faculty ID entry/exit
  - ✓ No ID required
- Tardy Pass and Custody**
- ✓ Logs Tardy students with exportable reports
  - ✓ Student Check-in/out Log
  - ✓ Guardian/Student Match
  - ✓ Instant Court Order Notice

## Visitor Management

Visitors are automatically checked against the National Sex Offender Registry and the District's school restricted list.



First time visitors present ID for verification

Returning visitors can be loaded without showing ID

When entering a facility, each visitor must present a government issued ID to the front office. The ID is scanned using the HALL PASS optical scanner and the information is checked against the National Sex Offender Registry and the District's Visitor Restricted list. If the visitor is found on either list, the system will display a pop-up of the offender with photo and send out alerts via text message and email to the appropriate staff and District Police Officers. If the visitor is cleared, HALL PASS will print a time/date badge with photo and custom school logo for the visitor to wear while on school grounds.

Each visitor can be labeled for the reason of the visit. These include: visitor, volunteer, visiting faculty, substitute, temporary student and detention. The visitor's destination can be added as well.

### HALL PASS Check-in Process:

1. The ID is validated as an official government issued ID.
2. The information is checked against the National Sex Offender database and the School Visitor Restricted list.
3. The Hall Pass visitor is updated with results from the visitor check-in.
4. If "Passed," a badge is printed with time, date, reason, destination and photo.
5. If found on the National Sex Offender Registry or School Restricted list, a visual notice is given and alerts are sent out.

## Custody Care

Automated access to custody care, court order and parental request information keep staff up to date of any special need situations.

The screenshot shows the HALL PASS web application interface. At the top, there's a navigation bar with 'Welcome', 'Hall Pass', 'Schools', 'Faculty', 'Users', 'My Account', 'Background', and 'Students'. A red 'INSTANT ALARM' button is visible. Below the navigation bar, there's a search criteria section on the left with fields for 'Your Schools', 'Eastside Elementary', 'Last Name', 'First Name', 'Start Date', 'End Date', and 'Status'. The main area displays a visitor profile for 'Jeremy Taylor' with fields for 'First Name', 'Last Name', 'Date of Birth' (Dec 16, 1958), 'Gender' (Male), 'State' (IL), 'Destination' (Campus), and 'Purpose' (General). A 'Last Scanned Details' section shows 'Visitor Restriction: Hit Found', 'SOR: No Hit', 'Print Badge: Stopped', and 'Scan Type: DL Scan'. A 'Previously Scanned Visitors' table is partially visible. A 'Visitor Restriction Warning' pop-up window is overlaid, containing a scanned ID photo of Jeremy Taylor, a restriction comment, and a table of possible matches in the Sex Offender Registry.

## Chicago Tribune

ILLINOIS SPOTLIGHT:  
*"Tech tools check up on school visitors"*

(August 11, 2009)

"Want to visit your child's teacher or volunteer in a classroom?"

Then you need to hand over your driver's license for a quick background check in order to obtain a pass complete with photo and date as you enter the halls of any school in New Lenox School District 122.

Just a few weeks ago, the district installed the new security system, Hall Pass, which scans a driver's license and within seconds determines if the visitor is listed on the national Sex Offender Registry and Violent Offender Against Youth Database.

The HALL PASS Custody Care application allows the automation of custody care, parental requests, court orders and parental contact requests without having to search through folders or sticky notes when a visitor enters the campus. School administrators need only to add the visitors name to the school list. When a flagged visitor enters the campus, HALL PASS will display a pop-up message with all the information regarding any special need situation or to inform staff of any court order details or contact rules in effect. Flagged visitors can be restricted district wide or from one specific campus.

If the need for immediate attention is required, HALL PASS will text message or email the appropriate school officials or District Police Officers to inform them of restricted visitors on campus.

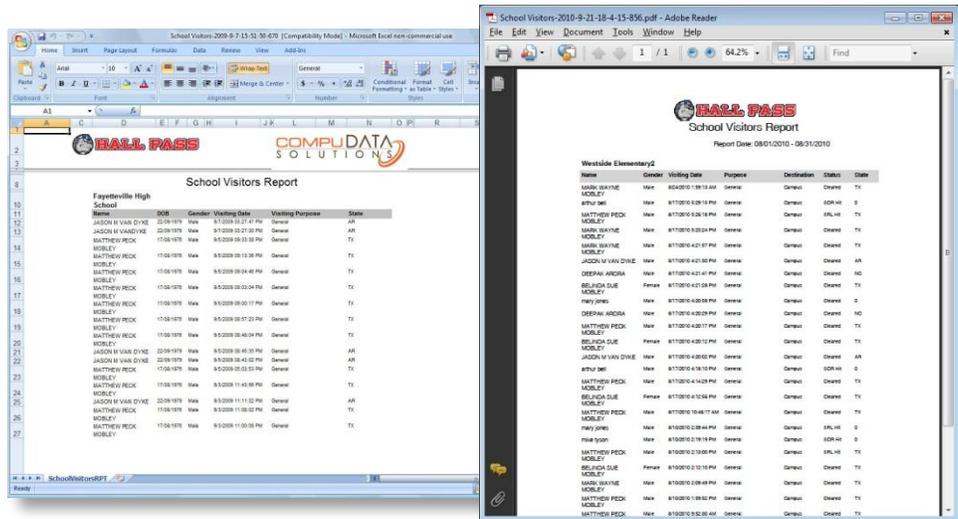
### Visitor Restriction Uses:

- Court Order Notification
- Custody Orders
- Parental Requests
- Library Fines
- Parental Meeting Alerts

- Guardian Information Alerts
- Student Immunization Notices
- Request for Parental Meeting
- Counselor Requests
- Cafeteria Bill Notification

## Reports

All visitor, volunteer, and faculty information is accessible for daily, weekly, or annual reports and can be exported to .PDF or Excel formats.



HALL PASS has the ability to export reports to .PDF or Excel formats. In addition to having visitor reports, HALL PASS searches can be filtered by visitor, volunteer, visiting faculty, visiting student and detentions.

Each report can be saved to the host machine, exported to another application in the network or printed from the local machine. All HALL PASS reports can be accessed from remote locations via the internet.

In addition to specific school reports, HALL PASS can run district wide reports or a highlighted list of schools giving administrators the flexibility to know who was on campus or a list of campuses in the district.

HALL PASS can search records for a specific individual or list all visitors for a given date range. This function will give administrators or District Police Officers the ability to print and view with photo all visitors from a specific school in the event of an incident.

HALL PASS can also filter reports by:

- Sex Offenders Only
- School Restricted Visitors
- Custody Care
- Named Visitor
- Location of Visit

- All Visitors
- All Schools
- Daily, Monthly, Annually
- Multi-School by name
- Purpose of Visit

## Alerts

Email and Text alerts instantly notify school administrators and security personnel of unwanted visitors.



HALL PASS allows schools to designate how to notify specific individuals based on rules set by the administration and the District Police Department.

In the event of a Sex Offender "hit", the HALL PASS monitoring center will contact the location to help verify the visitor and note any false positive hit related to the scan. Simultaneously, HALL PASS will notify the District Police via instant text message with the alerted visitors' information. The information contained in the alert will include the school location with call back number.

Each school will have the option to load specific visitor restriction lists of unwanted visitors and specify which staff member should receive the alert. This alert can help notify office staff of custody care, parental requests, court orders, library and cafeteria fines.

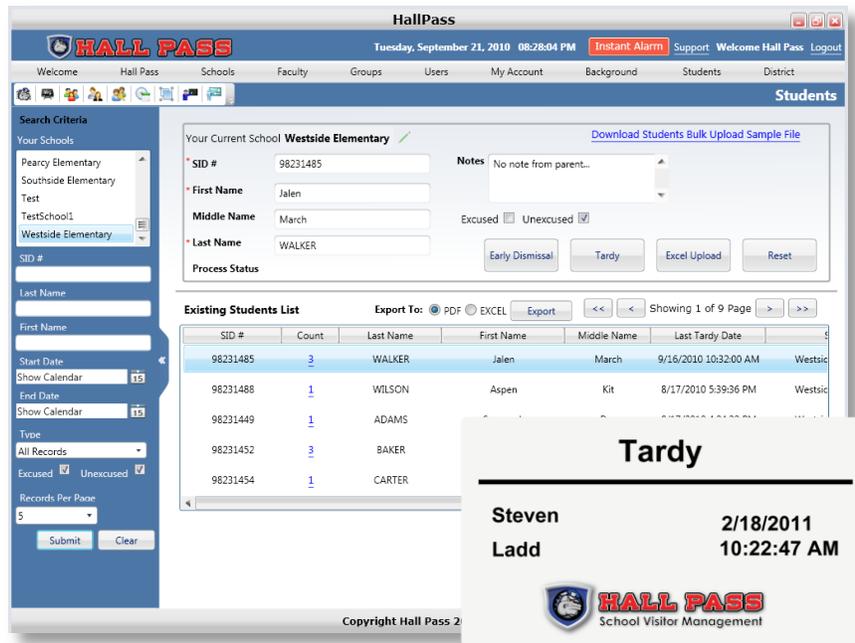
In addition to the Sex offender/Unwanted Visitor alerts, HALL PASS keeps an "Instant Alarm" button at the top of each page of the application. This serves as an imminent threat notification button and will alert every individual in the instant alert system. These alerts would include the District Police Office (SRO), 911 Dispatcher, Principal, and Superintendent.

### HALL PASS Alert Types:

- |                      |                    |
|----------------------|--------------------|
| Sex Offender         | Restricted Visitor |
| Email with Photo     | Instant Alarm      |
| Instant Text Message | Custody Care Alert |

## Student Management

HALL PASS allows school staff to issue, log and create reports related to student tardy information and track student early dismissals.



The screenshot displays the HallPass web application interface. At the top, it shows the date and time as Tuesday, September 21, 2010, 08:28:04 PM. The navigation menu includes Welcome, Hall Pass, Schools, Faculty, Groups, Users, My Account, Background, Students, and District. The main content area is titled 'Students' and shows the 'Your Current School' as Westside Elementary. A form for student details is visible, including fields for SID # (98231485), First Name (Jalen), Middle Name (March), and Last Name (WALKER). There are checkboxes for 'Excused' and 'Unexcused', and buttons for 'Early Dismissal', 'Tardy', 'Excel Upload', and 'Reset'. Below this is an 'Existing Students List' table with columns for SID #, Count, Last Name, First Name, Middle Name, and Last Tardy Date. A 'Tardy' badge is overlaid on the bottom right of the screenshot, showing the name 'Steven Ladd' and the time '2/18/2011 10:22:47 AM'. The HallPass logo and 'School Visitor Management' text are at the bottom right of the interface.

HALL PASS tracks students as well as visitors. Each school can upload their list of students into the HALL PASS student management system. When a tardy student arrives, a tardy badge is issued with the student's name, time/date.

In addition to tardy passes, HALL PASS logs early dismissal of students and matches them to the schools authorized guardian list. Both Tardy and Early Dismissal have notations for "Excused" and "Not Excused" flags along with a notes field and a document upload section for court orders or important documents.

All student records can be instantly accessed from any PC within the district to see the total number of tardy students and early dismissals along with the authorized guardian for each student. With proper credentials, these records are available for administrators to view student activity for all schools in the district.

### Benefits:

- Track Tardy Students
- District Wide Reporting
- Real-Time Access
- Automatic Tardy Slips
- School Specific Reports
- Guardian/Student Match
- SIS Integration

- Student/Guardian Photo
- Track Early Dismissals
- Note Excused & Not Excused
- Identify Recurring Tardy Students
- Custom Notes per occurrence
- District Wide Reporting
- Automated Custody Care Alerts

## Faculty Management

With active RFID key fobs and Faculty ID Badges, HALL PASS can log entry and exits times for staff or district maintenance personnel.



HALL PASS Faculty Management allows administrators to automate and track the check-in and check-out activity of faculty members, district employees, and contractors within the school district. HALL PASS creates a faculty record and issues a RFID (Radio Frequency ID) Key Fob to that record. The faculty members need only to wave the key fob over the HALL PASS RFID Reader to check-in and check-out.

As district faculty members check-in and out, HALL PASS servers are recording all times. In cases when the faculty member fails to check-in or out properly, HALL PASS will record all inconsistencies using an internal Flagging system.

Example:

If a faculty member fails to check-out for the day, HALL PASS will check them out at midnight and flag the record as "Failed to Check-Out."

Benefits:

- Absentee Reports
- Late Records
- Early Exit Records
- Multiple School Entry/Exit
- Single Faculty Report
- Salary vs. Hourly

- Human Resources
- Maintenance Check-in/Out
- Contractor Check-in/Out
- Delivery Personnel
- Substitute Check-in/Out
- Counselor Check-in/Out

**HALL PASS "IN THE NEWS"****EDUCATION WEEK**

Published Online: November 13, 2009

**Tech Tools Check Up on School Visitors**

By The Associated Press

New Lenox, Illinois

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Then you need to hand over your driver's license for a quick background check in order to obtain a pass complete with photo and date as you enter the halls of any school in New Lenox School District 122.

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**Chicago Tribune Chicago**

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**Schools add background checks for visitors**

Some critics express privacy concerns, but supporters say measure keeps children safe



School secretary Jen Bendy scans an ID for a visitor using a new security system called Hall Pass at Alex M. Martino Junior High School in New Lenox. (Photo for the Tribune by Mike Burley / December 1, 2009)

For more Information and pricing  
options, call 800.269.2650

or

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