

THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
May 13, 2019

1. Opening of Meeting

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, May 13, 2019 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287
Mike Pitts, Board representative, USD 420
Randy Boudeman, Board representative, USD 434
Pam Masters, Board representative, USD 454
Jamie Sowers, Board representative, USD 456
Dr. Kathy Mickelson, Director
Michele Luksa, Assistant Director
Laura Hogelin, Board Clerk

Eric Ratzloff, Board representative, USD 421 was absent.

C. Approval of Agenda

Randy Boudeman made the motion to approve the agenda as presented. Motion was seconded by Mike Pitts and it passed 5-0.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Financial Summary and Treasurer's Report
- C. Approval of Warrant Register/Payables
- D. Approval of Personnel Changes
- E. Approval of PDC Plans and Points
- F. Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as presented. Motion was seconded by Mike Pitts and it passed 5-0.

Personnel changes were reviewed.

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three year history report of revenue and expenditures for April. The TLEC budget is in good shape however, the final categorical aid amount will not be determined until June. Motion was made Mike Pitts and seconded by Julie Spielman to approve the financial reports as presented. Motion passed 5-0.

4. District Consultation

A. Approve 2019-20 BaSES Contract

BaSES provides behavioral supports for students in their home districts and also training for staff members. Program costs are paid by the TIP Grant. Motion was made by Randy Boudeman and seconded by Mike Pitts to approve the 2019-20 BaSES contract with Greenbush. Motion passed 5-0.

B. Approve 2019-20 KIC Renewal

The majority of districts including TLEC, continue to use Infinitec Services for mandatory staff trainings at the beginning of the year. Motion was made by Randy Boudeman and seconded by Julie Spielman to approve the 2019-20 KIC renewal. Motion passed 5-0.

C. KSDE IDEA SPP Report

All districts received a "Meets Requirements" level of determination by meeting substantial compliance on State Performance Plan district-level indicators. There are however areas that we should strive to improve upon. Math and reading participation levels need to increase. When SPED students are opted out of state testing, TLEC takes a hit. The lack of early childhood preschool programs remain an area of concern. This report is based on 2017 data.

D. KDHE Infant/Toddler Determinations

KDHE has determined that the TLEC Infant/Toddler program has achieved a "Meets Requirements" level. This is for FY 2018.

E. ESY – Projected Staff and Costs

The projected summer ESY report was reviewed with the board. The majority of the ESY services will occur in June and July however, a small number of students will receive services in August. Three students will receive summer services from the Kansas School for the Deaf. Districts will pay parents to provide the transportation. Estimated costs for the ESY program is \$17,111. The amount of categorical aid reimbursement for the program is estimated at \$9,183. Randy Boudeman made the motion to approve the ESY program as presented. Motion was seconded by Jamie Sowers and it passed 5-0.

F. 2019-20 TLEC Calendar

The TLEC calendar is a compilation of the six district calendars with TLEC inservice days noted. Once again, all districts do not share the same spring break so schedule adjustments will need to be made for itinerant staff. Randy Boudeman made the motion to approve the 2019-20 TLEC calendar as presented. Motion was seconded by Mike Pitts and it passed 5-0.

G. Retirements

Diana Irey – Paraeducator OCPS
Laura Wiebler – Paraeducator OAC

TLEC administrators will attend the district or building awards ceremonies to recognize the two paraeducators who will be retiring this year.

H. 2019-20 Contracted PT Services

Currently, TLEC contracts with Kelly Courtney to provide physical therapy services. Kelly has submitted a contract to continue with this arrangement for the 2019-20 school year. Motion was made by Randy Boudeman and seconded by Mike Pitts to approve the contract as presented. Motion passed 5-0.

5. **Superintendent/Board Member Discussion Items**

A. Strategic Plan Update

The TLEC Strategic Plan is a five year plan. Dr. Mickelson noted that we are making progress on the goals set forth in it. TLEC will host a "Take Flight" training for staff this summer and the on-line application process for certified and classified staff has now been implemented.

6. **Executive Session**

A. Matters Relating to Student Issues – Executive Session

- *Student Concern*

No executive session was held.

B. Matters Relating to Personnel Issues - Executive Session

- *Personnel Matter - Certified and Classified staff members*
- *Classified Employment Agreements for 2019-20*

Motion was made by Jamie Sowers and seconded by Mike Pitts to enter executive session with the board and administrators present at 7:11 p.m.

for a period of time not to exceed ten minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:21 p.m. in the board room. Motion passed 5-0. The meeting returned to open session at 7:21 p.m. Motion was made by Jamie Sowers and seconded by Mike Pitts to continue the executive session with the board and administrators present at 7:21 p.m. for a period of time not to exceed five minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:26 p.m. in the board room. Motion passed 5-0. The meeting returned to open session at 7:26 p.m.

C. Matters relating to Negotiations - Executive Session

No executive session was held.

D. Action on Items Discussed in Closed Session

Motion was made by Jamie Sowers and seconded by Julie Spielman to approve administrative leave for Brenda Francis to the end of the contract year and Theresa Baker to the end of the school year with termination at that time. Motion passed 5-0.

Motion was made by Jamie Sowers and seconded by Pam Masters to approve the 2019-20 classified employment agreements as presented. Motion passed 5-0.

Adjournment

Mike Pitts made the motion to adjourn the meeting at 7:50 p.m. Motion was seconded by Randy Boudeman and it passed 5-0. The next regular board meeting will be held Monday, June 10, 2019, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.

Laura Hogelin
Laura Hogelin, Board Clerk

_____ Approved

____X____ Unapproved 5-13-19