

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
June 10, 2019**

1. Opening of Meeting

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, June 10, 2019 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287
Mike Pitts, Board representative, USD 420
Eric Ratzloff, Board representative, USD 421
Randy Boudeman, Board representative, USD 434
Pam Masters, Board representative, USD 454
Jamie Sowers, Board representative, USD 456
Dr. Kathy Mickelson, Director
Michele Luksa, Assistant Director
Laura Hogelin, Board Clerk

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda with the addition of 5D. Motion was seconded by Randy Boudeman and it passed 6-0.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Financial Summary and Treasurer's Report
- C. Approval of Warrant Register/Payables
- D. Approval of Personnel Changes
- E. Approval of PDC Plans and Points

F. Approval of Consent Agenda

Mike Pitts made the motion to approve the consent agenda as presented. Motion was seconded by Randy Boudeman and it passed 6-0.

Personnel changes were reviewed. TLEC was able to secure a part time school psych practicum student and a part time school psych for the West Franklin district. Open teaching positions remain at WFMS/HS and OAC.

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three year history report of revenue and expenditures for May. As of the end of May, expenditures continue to be down and revenue up over the same period as last year however, KSDE has lowered the amount of categorical aid we will receive from the 30,610 budgeted to 30,085 resulting in a substantial loss of revenue for the final June payment. Next year KSDE is estimating categorical aid to be 29,800. The final categorical aid payment for 2018-19 will reflect a decrease of \$525 per FTE resulting in a loss of \$67,000. Estimated categorical aid for 2019-20 will result in a loss of \$77,000. KSDE is considering implementing a cut-off date for adding SPED staff to correct this issue.

4. District Consultation

A. Approve Destruction of Records

Motion was made by Eric Ratzloff and seconded by Randy Boudeman to approve the destruction of Records as listed. Motion passed 6-0.

B. Approve 2019-20 WebKIDSS Contract

Motion was made by Randy Boudeman and seconded by Eric Ratzloff to approve the 2019-20 WebKIDSS contract as presented. Motion passed 6-0.

C. Approve 2019-20 TVI Contract with USD 253

Motion was made by Randy Boudeman and seconded by Eric Ratzloff to approve the 2019-20 TVI contract with USD 253 as presented. Motion passed 6-0.

D. Approve 2019-20 KASB Work Comp Contract

Motion was made by Julie Spielman and seconded by Randy Boudeman to approve the 2019-20 KASB Work Comp contract as presented. Motion passed 6-0.

E. Approve 2019-20 O & M Contract with RCIL

Motion was made by Randy Boudeman and seconded by Eric Ratzloff to approve the 2019-20 O & M contract with RCIL as presented. Motion passed 5-0. (Mike Pitts, absent from the room)

5. Superintendent/Board Member Discussion Items

A. Budget Information – Categorical Aid

This agenda item was discussed under financial reports.

B. Staffing Update

This agenda item was discussed under personnel changes.

C. Strategic Plan

Specialized Take Flight reading training for five staff members will take place June 24th-28th. A date, yet to be determined, will be scheduled for Sunday reading training.

D. Building Maintenance

Dr. Mickelson reported on several building maintenance issues that need to be taken care of. The bricks on the outside of the building, the sidewalk ramp and the front porch cement all need repaired. Estimates are being obtained. There are some funds remaining in this year's budget to spend on maintenance. Board members were agreeable to using the remaining 2018-19 funds to initiate repairs with remaining repair costs to be paid with 2019-20 budget funds.

6. Executive Session

A. Matters Relating to Student Issues – Executive Session

No executive session was held.

B. Matters Relating to Personnel Issues - Executive Session

- *Staff Stipends*
- *Longevity Checks – August Inservice*

Motion was made by Eric Ratzloff and seconded by Mike Pitts to enter executive session with the board and administrators present at 7:05 p.m. for a period of time not to exceed fifteen minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:20 p.m. in the board room. Motion passed 6-0. The meeting returned to open session at 7:20 p.m.

C. Matters relating to Negotiations - Executive Session

No executive session was held.

D. Action on Items Discussed in Closed Session

No action was taken.

Adjournment

Mike Pitts made the motion to adjourn the meeting at 7:22 p.m. Motion was seconded by Pam Masters and it passed 6-0. The next regular board meeting will be held Monday, July 8, 2019, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.

Laura Hogelin
Laura Hogelin, Board Clerk

_____ Approved

___X___ Unapproved 6-10-19