

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF EDUCATION MEETING
January 13, 2020**

1. Opening of Meeting

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, January 13, 2020 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Mike Pitts, Board representative, USD 420
Eric Ratzloff, Board representative, USD 421
Zac Anshutz, Board representative, USD 434 (by phone)
Pam Masters, Board representative, USD 454
Jamie Sowers, Board representative, USD 456
Dr. Kathy Mickelson, Director
Michele Luksa, Assistant Director
Laura Hogelin, Board Clerk

Julie Spielman, Board representative, USD 287 was absent.

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda as presented. Motion was seconded by Mike Pitts and it passed 5-0.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Personnel changes were reviewed. There were two new positions added and requests for additional new staff have been received. Staff are transferred when possible and any requests for additional new staff are being carefully considered.

Mike Pitts made the motion to approve the consent agenda as presented. Motion was seconded by Pam Masters and it passed 4-0. (Eric Ratzloff declared a conflict of interest and stepped out of the meeting while the vote was taken.)

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three year history report, revenue and expenditures for December. At the present time, revenues are down and expenditures are up over the same period as last year.

Eric Ratzloff made the motion to approve the financial reports as presented. Motion was seconded by Pam Masters and it passed 5-0.

4. District Consultation

A. KASB Policy Update

The KASB recommended policy update DFE (Investments) was reviewed. Motion was made by Eric Ratzloff and seconded by Mike Pitts to approve the update as presented. Motion passed 5-0.

B. Georgia Miller Memorial Thank You

The family of Georgia Miller, a long time business teacher at USD 421, chose TLEC as the recipient of memorial contributions. A thank you note has been sent to the family. Funds received will be used to purchase materials for students.

C. Board Member Recognition

Board members were thanked and recognized for their service to TLEC.

5. Superintendent/Board Member Discussion Items

A. Maintenance of Effort

TLEC has been notified that we did not make maintenance of effort this year. We will work with KSDE to submit allowable exceptions.

B. ECKAN Memorandum of Understanding

On Friday superintendents signed the ECKAN Memorandum of Understanding regarding the referral of students to Head Start.

C. District Calendars

As districts approve their 2020-21 calendars, they were asked to send a copy to TLEC. The TLEC calendar is a compilation of the district calendars.

D. KMAP Medicaid Assistance Program

Dr. Mickelson noted that Greenbush provides district PIN numbers to KMAP for the districts.

E. DLM District Reports

If districts are flagged for exceeding 1.05% of students taking alternative assessments, explanations must be provided. Michele Luksa will assist districts in completing these assurances.

F. At Risk Grant/Preschool

The At Risk Preschool grant is now open. Janine Henry will prepare and submit this grant for the districts. The grant is due in April and these grant funds go to the districts.

6. Executive Session

A. Matters Relating to Student Issues – Executive Session

No executive session was held.

The issue of early drop off of students at the Frameworks program has not been resolved. TLEC administrators continue to work with the districts and transportation providers to determine a solution.

Remodeling of the TLEC North facility is planned for the summer when school is not in session.

B. Personnel - Executive Session

No executive session was held.

Future staffing needs for the Frameworks program were discussed.

C. Negotiations - Executive Session

No executive session was held.

D. Action on Items Discussed in Closed Session

No action was taken.

Adjournment

Eric Ratzloff made the motion to adjourn the meeting at 7:00 p.m. Motion was seconded by Mike Pitts and it passed 5-0. The next regular board meeting will be held **Monday, February 10, 2020, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin
Laura Hogelin, Board Clerk

_____ Approved

___X___ Unapproved 1-13-20