

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
SEPTEMBER, 14 2020**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:29 p.m. on Monday September 14, 2020 at the Three Lakes Office in Lyndon.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Blaine Flory (Alternate)
Brent Johnson (Alternate)
Eric Ratzloff
Madison Sowers
Billie McClure (Alternate)
Beth Weimer (Alternate)

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Laura Hogelin
Dee Wiley
Fonda Spencer

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda. Motion was seconded by Beth Wimer and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed. There has been a large amount spent from the ESSER fund. Those expenditures will transfer to the SPARKS fund once monies have been received. Kathy Mickelson relayed that there is a possibility of receiving the money next week. SPARKS funds must be spent by December 30, 2020.

Personnel Changes were discussed. Resignations were reviewed. There are 10 open Paraeducator positions currently. Things are going well at OAC in the absence of Brandi Wells (Certified Teacher).

Eric Ratzloff made the motion to approve the consent agenda as presented. Motion was seconded by Madison Sowers and passed unanimously.

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three-year history report of revenue and expenditures for August. Revenue is down comparatively to last year as we have yet to receive assessments from two districts. Expenditures are high due to COVID-19 related purchases, and the remodel at TLEC North.

4. District Consultation

A. The TLEC sign needs replaced. The new design will be 16" white lettering. The current bid is high, and Kathy Mickelson will seek other bids. Sign cost will come from the Building Maintenance Fund, and doesn't need board approval.

5. Superintendent/Board Member Discussion Items

A. TLEC wide Dyslexia training was scheduled for a ZOOM meeting October 12, 2020. Each district will handle this individually now. Paraeducators aren't required to attend but TLEC will facilitate their attendance where possible.

B. Twenty students have withdrawn from services due to COVID-19 to homeschool. IEP teams will have to meet and review/update services if/when they return.

C. The KSDE legal team advised sending a letter to parents. A letter has been drafted and reviewed with the USD superintendents and principals. The letter will explain that due to COVID-19 issues there is a lack of Substitute and Paraeducators/Staff. It was also explained the many ways we are recruiting to try and fill these positions. Student progress is monitored and reviewed by IEP teams. Compensatory services may be needed at a later date.

D. Staff Updates- No discussion.

6. Executive Session

A. Matters Relating to Student Issues- Executive Session

No executive session was held regarding student issues.

B. Matters Relating to Personnel Issues- Executive Session

Employee request for leave of absence for the first semester. Approve Classified/ Administrative salaries 2020-2021

C. Matters Relating to Negotiations- Executive Session

Approve Certified Staff salaries & 2020-21 Negotiated Agreement.

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:09 p.m. for a period of time not to exceed thirty minutes for the matters relating to Personnel Issues and Negotiations.

Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:39 p.m. in the boardroom. The meeting returned to open session at 7:39 pm

D. Action on Items Discussed in Closed Session

Madison Sowers motioned to approve the employee leave of absence for the first semester. Billie McClure seconded the motion, and it passed unanimously.

Eric Ratzloff motioned to approve a raise of \$.35/hr for Classified Staff. Madison Sowers seconded the motion, and it passed unanimously.

Administrative salaries were tabled until the October 12, 2020 meeting.

Madison Sowers motioned to approve the 2020-21 Negotiated Agreement/Certified Staff. Billie McClure seconded the motion, and it passed unanimously.

Adjournment

Madison Sowers motioned to adjourn the meeting at 7:45 p.m. Motion is seconded by Blaine Flory, and it passed unanimously. The next regular board meeting will be held Monday, October 12, 2020 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.

Dee Wiley

Dee Wiley, Board Clerk in Training

Approved 9/17/2020

Unapproved

