

September 30, 2020

Carbondale Attendance Center
315 N 4th St
Carbondale, KS 66414

Dear Mr. Lentz,

Please accept this letter as my formal notice of resignation as the 6th grade math teacher at Carbondale Attendance Center effective May 21, 2020.

This is not an easy decision for me, however after a lengthy deliberation it is the best choice for me and my family at this time. I have grown professionally while teaching in the district and I am so appreciative for the opportunity you gave me as an educator.

It has been a gift to work at the Carbondale Attendance Center school. I appreciate the friendships I have made and the wonderful experiences I have had with the students and staff. Thank you for giving me the opportunity to work, grow, and develop within your organization.

Sincerely,

A handwritten signature in black ink that reads "Jodie Medina". The signature is written in a cursive style with a large, looping initial "J" and a long, sweeping underline.

Jodie Medina