

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
October 12, 2020**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday October 12, 2020 at TLEC North (Frameworks).

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Julie Spielman
Brent Johnson (Alternate)
Eric Ratzloff
Madison Sowers
Brandi Shaffer
Greg McCurdy (Absent)

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dee Wiley
Rick Smith

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda. Motion was seconded by Julie Spielman and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed. Personnel Changes were discussed. Resignations were reviewed. TLEC will contract SLP teletherapy services for WFEW / MdCVMS/HS to fill the position being abdicated.

Eric Ratzloff made the motion to approve the consent agenda as presented. Motion was seconded by Madison Sowers and passed unanimously.

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three-year history report of revenue and expenditures for September. Expenditures and Revenue were both up from last year this time marginally. Monies spent from the ESSER fund will transfer to the SPARKS fund once monies have been received as they need to be spent by the end of year. Figures from 2020-21 negotiations will show on October financial reports.

4. District Consultation

A. Luminous will be the company replacing the sign on the TLEC building. Their bid was slightly higher than the previous bid by around \$50. Luminous was chosen despite this due to their exceptional customer service.

B. The September 20th headcount was reviewed. Student counts are down due to the number of students being homeschooled, which will cause an influx of re-written IEPs if/when they return to school. A lower student count will affect funding adversely.

5. Superintendent/Board Member Discussion Items

A. Purchasing cameras for the Frameworks program was discussed. Cameras could provide a tool for training/ strategic planning/ documentation purposes. Number of Cameras and needs for the program will be assessed, an estimate of 1 per room was noted by Kathy Mickelson, with the monitor located in the Principal/Teacher's office. and Kathy Mickelson will reach out to security companies for bids. The BOD recommended checking with KASB for guidance on implementation.

B. TLEC Administration asked that Building Staff/ Principals relays to them when a student is out for a COVID reason, so that services can be continued as soon as possible for the student via the remote learning plan.

C. Fraudulent unemployment claims are coming in frequently. Claims are reported to KDOL as fraud and the TLEC employee is notified of action to take, when this occurs.

D. Each district received information regarding their status in relation to the number of students taking the DLM. No more than 1% of students per district are supposed to be taking the DLM or it causes red flags. At this time there are no issues with any member districts numbers.

E. Four of the six districts have started the state mandated Dyslexia training that is to be completed by August of 2021. The remaining districts have scheduled training in the future.

F. SPARKS checks have been cut and monies should be received soon.

6. Executive Session

A. Matters Relating to Student Issues- Executive Session

Student Incident-

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to enter executive session with the board and administrators present beginning at 7:12 p.m. for a period of time not to exceed five minutes for the matters relating to Student Issues.

Justification of the executive session is for matters relating to actions adversely or favorably affecting a student(s). The meeting will return to open session at 7:17 p.m. in the Frameworks main room. The meeting returned to open session at 7:17 p.m.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional ten minutes at 7:17 p.m. for the purpose of discussing matters relating to Student Issues. The meeting will return to open session at 7:28 p.m. in the Frameworks main room.

B. Matters Relating to Personnel Issues- Executive Session

Employee Resignation, Paraeducator Starting Salary, Administrative Salaries-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:28 p.m. for a period of time not to exceed fifteen minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:43 p.m. in the Frameworks main room. The meeting returned to open session at 7:43 p.m.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional ten minutes at 7:43 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 7:53 p.m. in the Frameworks main room.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session without administrators present for an additional fifteen minutes at 7:53 p.m. for the purpose of discussing matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 8:07 p.m. in the Frameworks main room.

C. Matters Relating to Negotiations- Executive Session

No executive session regarding negotiations.

D. Action on Items Discussed in Closed Session-

Motion was made by Madison Sowers and seconded by Julie Spielman to accept Shelly Maas's resignation upon finding a suitable replacement or conclusion of the first semester 2020-21. The motion passed unanimously.

Motion was made by Eric Ratzloff and seconded by Madison Sowers to adopt a 2% raise for administrative staff. The motion passed unanimously.

Eric Ratzloff requested that the director resume the previous practice of "Friday Notes".

Adjournment

Eric Ratzloff motioned to adjourn the meeting at 8:14 p.m. Motion is seconded by Madison Sowers, and it passed unanimously. The next regular board meeting will be held Monday, November 9, 2020 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.

**Following the meeting the BOD was invited to tour the newly finished construction of walls at the Frameworks program.*

Dee Wiley

Dee Wiley, Board Clerk in Training

_____ Approved

___X___ Unapproved

