

# Carbondale Attendance Center



Job Title: CAC Reading Coach (Classified)  
Reporting to: Reading Interventionist/Building Principal  
Location: Santa Fe Trail USD 434, Carbondale Attendance Center

## Position Summary:

The Carbondale Attendance Center Reading Coach will demonstrate a commitment to learning and positively impact student achievement through one-one-one and small group instruction, as well as by providing classroom support to improve student reading performance under the Multi-Tiered System of Support (MTSS) Model.

## Essential Duties and Responsibilities:

- Model enthusiasm for learning and teaching
- Support the District's goals in regards to supporting reading instruction
- Seek, listen, and respond appropriately to suggestions, requests, and concerns
- Implement with fidelity the curricula in reading instruction as directed by the supervising teacher with both a small group and classroom setting
- Collaborate and contribute within a professional learning community
- Maintain confidentiality of information and a high level of ethical behavior
- Engage in continuous learning and ongoing professional development
- Ability to structure time and management of multiple priorities
- Monitors individual and/or groups of students in a variety of settings (i.e., classroom dismissal, crosswalk duty, etc.) for the purpose of enforcing school rules and procedures
- Assist with progress monitoring and data collection
- Perform other tasks and assume other responsibilities that the supervising teacher or Building Administrator may assign

## Qualifications Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required.

## Certificates/Licenses/Endorsements/Registrations:

### Individual must:

1. Be currently designated by KSDE as a Highly Qualified certified teacher; or
2. Have successfully completed the Highly Qualified Paraeducator Online Training and Assessment prior to the start of the 2021-2022 school year; or
3. Have equivalent experience in reading instruction and intervention.

## Qualifications and/or Experience:

- High School Diploma or equivalent required
- Knowledge of and evidence of successful work with adolescents

## Knowledge and Skills

- Effective problem solving
- Effective communication skills
- Evidence of planning and organizational skills
- Evidence of effective collaboration skills
- Excellent interpersonal skills

# Carbondale Attendance Center



Job Title: CAC Math Coach (Classified)  
Reporting to: Mathematics Interventionist/Building Principal  
Location: Santa Fe Trail USD 434, Carbondale Attendance Center

## Position Summary:

The Carbondale Attendance Center Math Coach will demonstrate a commitment to learning and positively impact student achievement through one-one-one and small group instruction, as well as by providing classroom support to improve student mathematics performance under the Multi-Tiered System of Support (MTSS) Model.

## Essential Duties and Responsibilities:

- Model enthusiasm for learning and teaching
- Support the District's goals in regards to supporting reading instruction
- Seek, listen, and respond appropriately to suggestions, requests, and concerns
- Implement with fidelity the curricula in mathematics instruction as directed by the supervising teacher with both a small group and classroom setting
- Collaborate and contribute within a professional learning community
- Maintain confidentiality of information and a high level of ethical behavior
- Engage in continuous learning and ongoing professional development
- Ability to structure time and management of multiple priorities
- Monitors individual and/or groups of students in a variety of settings (i.e., classroom dismissal, crosswalk duty, etc.) for the purpose of enforcing school rules and procedures
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### Individual must:

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2. Have successfully completed the Highly Qualified Paraeducator Online Training and Assessment prior to the start of the 2021-2022 school year; or
3. Have equivalent experience in mathematics instruction and intervention.

## Qualifications and/or Experience:

- High School Diploma or equivalent required
- Knowledge of and evidence of successful work with adolescents

## Knowledge and Skills

- Effective problem solving
- Effective communication skills
- Evidence of planning and organizational skills
- Evidence of effective collaboration skills
- Excellent interpersonal skills