

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
June 14, 2021**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday July12, 2021 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

_____ Julie Spielman
Brent Johnson
Eric Ratzloff
Madison Sowers
Brandi Shaffer
Greg McCurdy (Absent)

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dee Wiley

C. Election of Officers

Brandi Shaffer made a motion to nominate Eric Ratzloff President of TLEC Board Of Directors. Motion was seconded by Madison Sowers and passed unanimously.

Eric Ratzloff made a motion to nominate Madison Sowers as the Vice President of TLEC Board of Directors. Motion was seconded by Brandi Shaffer and passed unanimously.

C. Approval of Agenda

Eric Ratzloff made a motion to approve the agenda as presented. Motion was seconded by Madison Sowers and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed.

Personnel changes were presented. Two paraeducators were hired, one to be placed at Frameworks, the other WFEW Pre K replacing staff who have vacated those positions. Two Paraeducators have resigned. Districts have been asked to advertise open TLEC paraeducator positions on their district websites.

Eric Ratzloff made a motion to approve the consent agenda as presented. Motion was seconded by Julie Spielman and passed unanimously.

3. Financial Information/Discussion

- A. Financial Reports were reviewed. Revenue is up from previous years and expenditures are down. Categorical Aid was higher than expected due to unfilled positions in Kansas. No fifth assessment will be needed this year. At this time assessments amounts were not increased for 21-22.

4. District Consultation

- A. Establish the 2021-22 petty cash limit at \$1500.00

Eric Ratzloff made a motion to approve the 2021-22 TLEC petty cash limit at \$1500.00. Motion was seconded by Madison Sowers and passed unanimously.

- B. Approval of Appointments

Eric Ratzloff made a motion to approve appointments as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

- C. Approve FNBKS continuing as the depository for TLEC funds

Eric Ratzloff made a motion to approve FNBKS as the depository for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

- D. Official Newspaper- Osage County Herald

Eric Ratzloff made a motion to approve Osage County Herald as the official newspaper for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

E. Authorize the Treasurer to invest/withdraw idle funds in consultation with the Director.

Eric Ratzloff made a motion to approve the Treasurer investing/withdrawing idle funds in consultation with the Director for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

F. Authorize the Clerk to pay bills prior to TLEC BOD meetings on bills which a discount can be taken or penalty avoided if paid prior to the TLEC BOD meeting.

Eric Ratzloff made a motion to approve the Clerk paying bills prior to TLEC BOD meetings on bills which a discount can be taken or penalty avoided if paid prior to the TLEC BOD meeting for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

G. Establish TLEC BOD meeting dates. 6:30 pm on the second Monday of each month at the Interlocal office in Lyndon.

Eric Ratzloff made a motion to approve the TLEC meeting dates resolution as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

H. Request Waiver of Generally Acceptable Accounting Procedures.

Eric Ratzloff made a motion to approve the resolution waiving Generally Acceptable Accounting Procedures as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

I. Establishment of the Home Rule Resolution

Eric Ratzloff made a motion to adopt the Home Rule Resolution as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

J. Establishment of mileage reimbursement rate of \$.56 for 2021-22.

Eric Ratzloff made a motion to approve the mileage reimbursement rate at \$.56 for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

K. Destruction of Records

Eric Ratzloff made a motion to approve the Destruction of Records resolution as presented as for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

5. Superintendent/Board Member Discussion Items

A. The TLEC Policy, Practices, and Procedures was presented. This document is reviewed and approved yearly, obligating TLEC to follow all rules and regulations of IDEA.

Eric Ratzloff made a motion to approve the TLEC PPP as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

B. The Webkidss (MIS system) contract was recommended for approval for 2021-22.

Eric Ratzloff made a motion to approve the Webkidss contract as presented for 2021-22. Motion was seconded by Madison Sowers and passed unanimously.

C. TLEC presented the plan for ESSER II funds. TLEC will add four positions, funded majorly for the next 4 years by ESSER II and III funds. The first is a Certified Teacher at OCES, which is necessary due to rising caseloads. The second is an additional Social Worker. Rising social emotional needs have increased caseload numbers on our current social worker, and federal recommendations for ESSER II are putting priority on student social emotional needs. The third is an Autism Instructional Aide, who will serve all six districts to develop and help implement strategies to serve those students. Fourth is a Board Certified Behavioral Analyst who will also serve all six districts and advise TLEC staff with developing educational programs for students with Autism.

Some member districts have indicated they intend to pay staff some type of retention payment/stipend using ESSER III funds. TLEC has earmarked those funds for the above mentioned personnel salaries. Superintendents and TLEC administration discussed member district's possible contribution to retention/stipend payments for TLEC staff assigned to their districts. This subject will be revisited at the next meeting.

5D. TLEC employee longevity was presented. Longevity pay is higher than previous year with twelve employees reaching the five year milestone. Nine employees have reached the ten year milestone. Four reaching the fifteen year milestone, six reaching twenty years, and one employee has reached the thirty five year mark.

6A. BCBS rates will rise by 9.15%, which includes 1% to create a pool of money that KEIT can use to offset large rate increases in the future.

6B. The length of the school day at Frameworks was discussed. The Frameworks program is required to be in session 1116 hours in order for the school year to count as credits for the participating students. If the school day were to be shortened the number of days in the term would have to be extended. TLEC administration will meet with Rick Smith to see if the school day could be restructured to solve the issues first, before exploring changing school day hours or school term.

6C. TLEC staff beginning of year inservice will happen virtually August 4, 5, and 6, 2021. Administration has asked that member districts designate a building and make available internet and or devices, should the employees need them to gain access to TLEC inservice.

6. Executive Session

A. Matters Relating to Student Issues- Executive Session

No Executive Session-

B. Matters Relating to Personnel Issues- Executive Session

No Executive Session-

C. Matters Relating to Negotiations- Executive Session

Negotiations Update-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:02 p.m. for a period of time not to exceed fifteen minutes for the matters relating to Personnel Issues and Negotiations.

Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:17 p.m. in the boardroom. The meeting returned to open session at 7:17 pm

D. Action on Items Discussed in Closed Session-

There was no action on items discussed in the Closed Section.

Adjournment

Madison Sowers motioned to adjourn the meeting at 7:19 p.m. Motion was seconded by Eric Ratzloff, and it passed unanimously. The next regular board meeting will be held Monday August 9, 2021 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.