

**THREE LAKES EDUCATION COOPERATIVE  
BOARD OF DIRECTORS MEETING  
June 13, 2022**

**1. Opening of Meeting**

A. Call to Order

Madison Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday June 13, 2022 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

**BOARD MEMBERS**

Rusty Ecord (Alternate/ via Zoom)  
Todd Peterson  
Dave Brecheisen (Alternate)  
Madison Sowers  
Pam Masters (Via Zoom)  
Greg McCurdy (Absent)

**OTHERS:**

Dr. Kathy Mickelson  
Michele Luksa  
Dee Wiley

C. Approval of Agenda

Madison Sowers made a motion to approve the agenda as presented. Motion was seconded by Dave Brecheisen and passed unanimously.

**2. Consent Agenda**

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

- Warrant Register/Payables were reviewed.

- Personnel changes were presented. Four paraeducators were hired, while three resigned. Carli Erickson has been hired as an SLP and will be placed in 434 at OAC. Two paraeducators were not asked to return for the 2022-23 school year.

Roxanne Wendt (SLP @ WFEW & MDCVMSHS) will be modifying her contract days from 191 to 156 for 2022-23. She has also agreed to help with evaluations at USD 421 should the need arise due to services in that district being delivered via teletherapy. TLEC will continue to interview SLPs to fill open positions, these will be tele-therapists.

Madison Sowers made a motion to approve the consent agenda as presented. Motion was seconded by Todd Peterson and passed unanimously.

### **3. Financial Information/Discussion**

- A. Financial reports were reviewed. Revenue and expenses were both up compared to previous years. Revenue due to ESSER and ARP funds. Expenses are higher due in part to substitute wages (certified & classified) are both higher than previous years, as well as certified extra duty pay. Transportation aide costs have increased this year also.

Contracted services dropped for 2021-22, but are anticipated to rise in 2022-23 due to the increased number of contracted SLPs needed. Services provided in USD 454 by PBS will start as “full time” services and be decreased gradually as TLEC staff begins the transition to being the provider of BCBA & RBT services.

At this time TLEC does not indicate the need for a 5th assessment for 2021-22 school year. The BOD discussed the pros and cons of raising local assessments marginally for 2022-23 (to absorb a portion of the anticipated increase- due to loss of SPED funding predicted for future years).

### **4. District Consultation**

- A. State Performance Plan determinations (2019-20 review period) were presented. All member districts have met the requirements for compliance.
- B. Greenbush Ed Tech, SLS (Project Stay), PDP Toolbox & Teacher for the Hearing Impaired contracts were presented for BOD approval. The HI service contract need is

contingent upon the enrollment of a student with such needs in a member district's local building.

Todd Peterson made a motion to approve the 2022-23 contracts with Greenbush (listed above) as presented. The motion was seconded by Dave Brecheisen and passed unanimously.

- C. The 2022-23 PT services contract with Kelly Courtney at a rate of \$57/hr was reviewed and was presented for BOD approval.

Madison Sowers made a motion to approve the 2022-23 PT contract with Kelly Courtney as presented. The motion was seconded by Todd Peterson and passed unanimously.

- D. The contract with PBS for BCBA (\$85/hr) and RBT (\$35) services at USD 454 for 2022-23 was presented for BOD approval. These rates did not increase for 22-23.

Madison Sowers made a motion to approve the contract with PBS for services in 2022-23 as presented. The motion was seconded by Todd Peterson and passed unanimously.

- E. The TVI service contract with USD 253 (C.Mickelson) was presented for BOD approval.

Madison Sowers made a motion to approve the contract with USD 253 for TVI services in 2022-23 as presented. The motion was seconded by Dave Brecheisen and passed unanimously.

- F. The Extended School Year services were reviewed and have had only minor changes since presented in May.

## **5. Superintendent/Board Member Discussion Items**

A. Discipline data (completed by principals) is due to KSDE by June 30, 2022. TLEC asked that principals relay when IEP students are suspended or expelled to our MIS clerk so that services can be reported correctly during those periods.

B. Medicaid Cost Replacement will be received by member districts in late June or July. TLEC will provide member districts with a breakdown of what funds should be forwarded to TLEC and collect those monies. TLEC receives 96% of the funds while the member district retains 4% for administrative fees. On the occasion that a member district had to pay back funds in the prior year, (this is deducted from TLEC), TLEC will retain 100% of medicaid cost replacement for that district the following year.

6. **Executive Session**

A. Matters Relating to Student Issues- Executive Session

*No Student Issues-*

B. Matters Relating to Personnel Issues- Executive Session

*-BCBS*

*-PreK Paras (5 day/week)*

*-1st Paycheck*

*-120-A 2022-23*

*-TB Test*

Motion was made by Madison Sowers and seconded by Todd Peterson to enter executive session with the board and administrators present beginning at 7:15 p.m. for a period of time not to exceed twenty minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:35 p.m. in the TLEC boardroom. The meeting returned to open session at 7:35 p.m.

Motion was made by Madison Sowers and seconded by Dave Brecheisen and passed unanimously to continue the executive session an additional ten minutes at 7:36 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 7:46 p.m. The meeting returned to open session at 7:46 p.m.

C. Matters Relating to Negotiations- Executive Session

*-No Negotiations Items*

D. Action on Items Discussed in Closed Session-

Madison Sowers made a motion to offer a one-time advance of \$1000 in August to certified staff in their first year of employment with TLEC. The advance would be repaid in equal

installments across the rest of the contract year. The motion was seconded by Todd Peterson and passed unanimously.

Madison Sowers made a motion to approve the 2022-23 Form 120-A which includes a 10% raise per district in local assessments. The motion was seconded by Rusty Ecord and passed unanimously.

Madison Sowers made a motion to approve payment by TLEC- for new employees' onboarding expenses so that they may obtain a current TB test, which is a Kansas Statute. The motion was seconded by Todd Peterson and passed unanimously.

### **Adjournment**

Madison Sowers motioned to adjourn the meeting at 7:50 p.m. Motion was seconded by Todd Peterson and it passed unanimously. The next regular board meeting will be held Monday July 11, 2022 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.