

SFTJH/CAC School-Wide Behavior Matrix - updated November 25, 2023

Matrix of Misbehaviors

This is the guide staff will use to provide consistency across all classrooms. It is to be understood there may be exceptions to this guide in our efforts to meet each child's specific needs.

| Minor Misbehaviors IMPACTS SELF Tier 1 | Major Misbehaviors IMPEDE LEARNING or SAFETY Tier 2 & 3 | | Crisis Misbehaviors HARMFUL, ILLEGAL, DISRUPTS LEARNING Tier 4 |
|--|--|--|---|
| Teacher Managed <ul style="list-style-type: none"> • Distracting noises • Not following directions • Out of seat • Refusal to work • Sleeping • Blurting • Throwing things without intent to harm others • Gum, food, drinks • Mimicking weapons • Leaving w/o permission • Horseplay • Dress code violations • Theft less than \$5 • Failure to bring work/materials • Failing to take responsibility for actions • Making excuses | Teacher Managed <ul style="list-style-type: none"> • Inappropriate, attention-seeking behaviors • Repeated talking post direction • Inappropriate use of equipment • Touching others' materials • Poking, shoving, tripping • Arguing w/ staff • Consistently not following directions • Profanity • Cell phone out of locker • Disrespect to students/staff • Inappropriate language/gestures | Office Managed <ul style="list-style-type: none"> • Viable threat to person • Violation-technology agreement • Vandalism (under \$100) • Spitting on others • Argumentative behaviors that impede learning • Verbal aggression or intimidation to staff or students • Inappropriate language/gestures towards staff or student • Trespassing into a person's space/possessions • 2 repeated failure to comply with a reasonable request • Bullying/Harassment - racial, gender, religious slurs | Office Managed <ul style="list-style-type: none"> • 2 repeated tier 3 misbehaviors documented • Aggressive behavior/fighting • Physical injury to person • Use or possession of illegal or potentially harmful substances • Self-injurious threats or actions - contact counselor then office if counselor is not available • Possession or use of weapons • Disappearing out of building • Sexual harassment-unwanted sexual behavior, advances, or requests for favors • Unwelcome verbal, visual, or physical sexual conduct • Offensive, severe, and/or frequent remarks about a person's sex • Harassment of a sexual nature which interferes with an individual's right to an education and participation in a program or activity • Vandalism (over \$100) • Possession/use of weapons • Theft more than \$5 • Academic misconduct |

Behaviors and responses listed are not inclusive of all behaviors which may be exhibited by students. Staff will use professional judgment to respond as they see fit when other behaviors occur.

Tier 2 Major Misbehaviors must be reported to parents via phone call by the teacher involved. Documentation of parent contact and misbehavior is kept by the teacher as a PowerSchool log entry.

The proactive supports below are intended to help students be successful in all settings.

| Strategies to Correct Minor Misbehaviors Tier 1 | Strategies to Correct Major Misbehaviors Tier 2 | Strategies to Correct Major Misbehaviors Tier 3 | Strategies to Address Crisis Misbehaviors Tier 4 |
|---|--|--|---|
| <ul style="list-style-type: none"> • Maintain flow of instruction • Have a clear sequence of expected responses to support students not meeting expectations • Positively acknowledge other students who are meeting expectations • <u>Remind</u> of expectation • <u>Redirect</u> (prompt) student(s) who are struggling; provide gentle reminders in private and <u>Reteach</u> expected behavior • Allow student time to respond to request and re-engage • Positively recognize and reinforce changed behavior • *If student continues behavior with 3 separate incidents, the 4th incident becomes a major tier 2. | <ul style="list-style-type: none"> • Relationship building activities • Reflection assignments about behavior • Re-teach expectations during recess • Phone conference with guardians • Face to face conference with guardians and student • Individual seating or placement for student • Reflective talk with student • Loss of privilege • Behavior contract • Apology • Lunch detention with teacher • After school with teacher (not ASD) • Classroom timeout • *If student continues with 2 separate incidents, the 3rd incident becomes a major tier 3. | <p>Complete Behavior Office Referral</p> <p>Call 3117 to ascertain the office is staffed.</p> <p>Send misbehaving student to the office with office referral</p> <p>Parent contact will be made by an administrator.</p> | <p>EMERGENCY</p> <p>Relocate to safe area</p> <p>Dial 8003 to announce emergency</p> <p>Maintain safety for all</p> <p>NON-EMERGENCY</p> <p>Maintain safety for all</p> <p>Complete Behavior Office Referral</p> <p>Call 3117 to ascertain the office is staffed.</p> <p>Send or bring misbehaving student to the office with office referral</p> <p>Parent contact will be made by an administrator.</p> <p>Students exhibiting repeated crisis behaviors will be considered by the Student Improvement Team.</p> |

Special Education Student with Behavior Goals/Specific Behavior Intervention Plan (BIP):

- Behaviors that are specific to the Behavior Improvement Plan will be documented per the IEP and need to be documented for discipline. Minor, major, and crisis data will be collected to determine goals for special education services.

Bullying is:

- An aggressive behavior that is intentional and that involves an imbalance of power or strength. Typically it is repeated over time.
- A STUDENT IN GOOD STANDING will be allowed to participate in school athletics, activities, and events when he/she is not serving office-managed consequences in response to misbehavior.
- A STUDENT IN GOOD STANDING is one who has achieved passing scores (61%+) in at least five classes each week.
- A STUDENT IN GOOD STANDING is one who attends school within Kansas truancy guidelines.

SFTJH/CAC Behavior Office Referral

Student Name: _____

Location of Incident:

Date: _____ **Time:** _____

Hall Cafeteria Playground

Grade Level: 4 5 6 7 8

Classroom Gym Bathroom

Other: _____

Teacher Report of Misbehavior: (completed prior to sending student and form to the office)

Referring Staff Printed Name _____

| Major Misbehaviors IMPEDE LEARNING or SAFETY Tier 3 Office Managed | Crisis Misbehaviors HARMFUL, ILLEGAL, or DISRUPTIVE to LEARNING Tier 4 Office Managed | Action Taken on Major or Crisis Misbehaviors by Receiving Administrator Admin Only |
|---|--|---|
| <ul style="list-style-type: none"> Viable threat to person Violation technology agreement Vandalism (under \$25)) Spitting on others Argumentative behaviors that impede learning Verbal aggression or intimidation to staff or students Inappropriate language/gestures towards staff or student Trespassing into a person's space/possessions 2 repeated failure to comply with a reasonable request | <ul style="list-style-type: none"> 2 repeated tier 3 misbehaviors documented Aggressive behavior/fighting Physical injury to person Use or possession of illegal or potentially harmful substances Self-injurious threats or actions - contact counselor then office if counselor is not available Possession or use of weapons Disappearing out of building Sexual harassment-unwanted sexual behavior, advances, or requests for favors Unwelcome verbal, visual, or physical sexual conduct Offensive, severe, and/or frequent remarks about a person's sex | <p>PARENT CONTACT BY ADMINISTRATOR</p> <ul style="list-style-type: none"> <input type="checkbox"/> Parent Call <ul style="list-style-type: none"> o Date _____ Time _____ <input type="checkbox"/> Parent Conference in Person <ul style="list-style-type: none"> o Date _____ Time _____ <input type="checkbox"/> Written Report to Parents via Email <ul style="list-style-type: none"> o Date _____ Time _____ <p>CONSEQUENCE ASSIGNED</p> <ul style="list-style-type: none"> <input type="checkbox"/> Restitution (fix it or pay for it) <input type="checkbox"/> Other _____ <input type="checkbox"/> Loss of Privilege <ul style="list-style-type: none"> o Homeroom o Technology <input type="checkbox"/> After School Detention <ul style="list-style-type: none"> o Date/Dates _____ <input type="checkbox"/> In School Suspension (ISS) <ul style="list-style-type: none"> o Dates _____ |

| | | |
|--|--|--|
| <ul style="list-style-type: none"> • Bullying/Harassment - racial, gender, religious slurs <p>Tier 3 Consequences 1st Time - After School Detention 2nd Time - After School Detentions x3 3rd Time - 1 day ISS Repeated Tier 3 Misbehaviors multiple day ISS/OSS</p> | <ul style="list-style-type: none"> • Harassment of a sexual nature which interferes with an individual's right to an education and participation in a program or activity • Vandalism (over \$25) • Possession/use of weapons • Theft more than \$5 • Academic misconduct | <ul style="list-style-type: none"> □ Out of School Suspension (OSS) <ul style="list-style-type: none"> ○ ___ Days ○ Dates _____ ○ Date Suspension Letter Sent to Parents _____ <p>Tier 4 Consequences 1st Time - 3 day OSS 2nd Time - 5 day OSS 3rd Time - 10 day OSS Repeated Tier 4 Misbehaviors possible long-term OSS with expulsion hearing</p> |
|--|--|--|

Student Report of Misbehavior: (completed by student in the office)

What happened?

What I intended to happen... OR Why did it happen?

If I could do it over again, I would...

I did not follow these SFTJH/CAC expectations though I understand I need to follow these expectations moving forward:

Ready

Respectful

Responsible

Administrator's Signature _____ **Date** _____

Student's Signature _____ **Date** _____